

B. Essential Services Board Report



Northwest Fire District Governing Board

13535 North Marana Main Street
Marana, Arizona

SCHEDULED

FIRE CHIEF'S REPORT

Date: February 27, 2024
To: Governing Board
From: Scott Draper, Assistant Chief
Department: Essential Services
Agenda Item Essential Services Board Report

ACTIVITIES:

Essential Services: Scott Draper, Assistant Chief - Essential Services:

The following is a list of activities for the month of February 2024:

- Attended Executive Staff Meetings
- Attended Labor-Management Committee Meeting
- Monthly Zoom meeting with KME for updates on the Air-Power (AP) Truck. The AP Truck was delivered to Fleet and is being prepped for decals and equipment.
- Station 330 Inspection - The annual facility and personnel inspection schedule is intended to maximize operational readiness, ensure maximum effectiveness, and meet safety and health regulations. Representatives from Facilities, Health & Safety, and Executive Staff will perform the inspections at the fire station or work site designated for the monthly inspection.
- Attended the monthly NWFD Governing Board Meeting
- Attended a meeting with Human Resource Services (HRS) and Warehouse (WH) to discuss and review job descriptions in WH/Equipment Services Center (ESC)
- Attended the Arizona Fire District Association (AFDA) Board of Directors Meeting via Zoom
- Attended the Red Cross Civilian Code Save Recognition at Station 330
- Attended the Marana Police Department Ceremony for the promotion of Jeff Pridgett
- Attended the Jeff Piechura Tribute Ribbon Cutting Event at the Jeff Piechura Northwest Fire District Training Center
- Attended the RFP 24-05-C28 Evaluation Meeting for the NWFD Training Center Utility Location and Pavement Project

Fleet: Raymond Jones, Fleet Division Manager:

The following is a list of activities for the month of January 2024:

- Contact with the Town of Marana on preemption issues at a few intersections within the District (ongoing)
- Vendor (Myer's Tire) tire repair class at Golder Ranch (Emergency Vehicle Technicians (EVTs) attended)
- EVT and Automotive Services Excellence (ASE) classes and testing

- Arizona Department of Environmental Quality (AZDEQ) validation conducted with the ADEQ representative
- Two Fleet personnel attended the Jeff Piechura Tribute Ribbon Cutting Event at the Jeff Piechura Northwest Fire District Training Center
- Fleet Manager attended the RFP 24-05-C28 Evaluation Meeting for the NWFD Training Center Utility Location and Pavement Project
- Fleet budget submission for fiscal year FY24/25
- Darin Bagley worked with IT, Facilities, and Warehouse on AssetWorks data load and implementation
- New Air/Light/Rehab delivery - currently working with Fire Truck Solutions (FTS) and KME for repairs. Also working with Arizona Correctional Industries to restart the process for decal installation

February Goals:

- Insurance Service Office (ISO) data collection
- AssetWorks data validation for several standardized reports
- Possible vendor selection for RFP 24-05-C28 NWFD Training Center

Warehouse (WH): Kristen Sillett, Warehouse Division Manager:

The following is a list of activities for the month of January 2024:

Strategic:

- Attended Chief Piechura Tribute Dedication
- Attended Labor-Management Committee meeting
- Attended Per- and polyfluoroalkyl substances (PFAS) Free Gear Discussion Meeting with Health & Safety
- Attended Warehouse Division job description review meeting
- Attended Awards Work Group meeting
- Attended Strategic Plan quarterly review session
- Attended Pharmaceutical and Emergency Medical Service (EMS) Supply Status meeting
- Attended Finance & Warehouse Discussion meeting
- Met with Golder Ranch Fire District (GRFD) to discuss EMS consumable inventory processes
- Fiscal year (FY) 23/24 budget review and development of FY24/25 budget
- Continued leadership development of supervisors
- Continued improvement of uniform program with further development of key performance indicators (KPIs) for vendors and order fulfillment tracking
- Discussions with field to identify challenges and develop resolutions/changes to policy or process
- Ongoing process analysis and improvements within division

February Goals:

- Continue work on development of Turnout Exchange program
- Complete FY24/25 budget planning
- Update Program Appraisal
- Attend 2024-2028 Strategic Plan Development meeting

ESC, Erin Fick, ESC Supervisor

- Completed 20 advanced Personal Protective Equipment (PPE) inspections for field
- Completed 12 advanced PPE inspections on 2016 shelf stock

- Reassembled 16 cylinders back from hydro testing
- Prepared and rebuilt valves on additional 16 cylinders for hydro testing
- Worked on budget and grant items as needed
- Repaired one (1) chainsaw for field
- Rebuilt one (1) nozzle and hose pump
- Received three (3) SEEK thermal cameras and sent out for repair evaluation at Municipal Emergency Services (MES) Fire
- Warranty repair of charge ports on three (3) Draeger gas monitor pumps
- Started cleaning/repair/testing of eight (8) self-contained breathing apparatus (SCBA) packs from Training Center

February Goals:

- Ongoing suppression support
- Provide additional coaching and learning opportunities
- Attend weekly leadership coaching meetings

Warehouse: Robert Kay, Supply Supervisor

- Collaborated with Procurement to remedy backorders and improve delivery times on various types of orders
- Reviewed open purchase orders with Procurement to identify outstanding items and close as needed
- Picked up N95 mask donation from a nonprofit organization
- Continued development of division manual
- Collaborated with Procurement to obtain budgetary quotes for FY24/25
- Ordered and received numerous uniform, EMS, and janitorial deliveries
- Began receiving and asset assignment of LUCAS chest compression equipment for EMS
- Distributed LUCAS 3 equipment to field

February Goals:

- Complete budget development
- Continue to fulfill the needs of District
- Assess for streamlining processes

Academy Support

- None

February Goals:

- 2024-01 Academy budget development

Pharmaceutical Dispensers

- Ongoing program support
- Kristen Sillett continued training Robert Kay on processes

February Goals:

- Kristen Sillett to shadow Robert Kay on processes and continue training

Uniforms

- Program Management

- Addition of new hats to contract and portal
- Continue utilizing uniform order tracking document
- Working with portal support to continue to clean up descriptions, photos and layout of portal

February Goals:

- Work with Procurement to add cardigans to contract and portal
- Monitor vendor performance through order tracker
- Portal and user support as required
- Continue monitoring back orders and supply chain issues

Surplus Project

- None

February Goals:

- Identify Surplus items as needed

Facilities: David Davis, Facilities Division Manager:

See attached report.

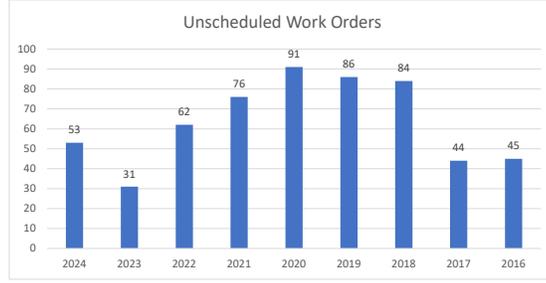
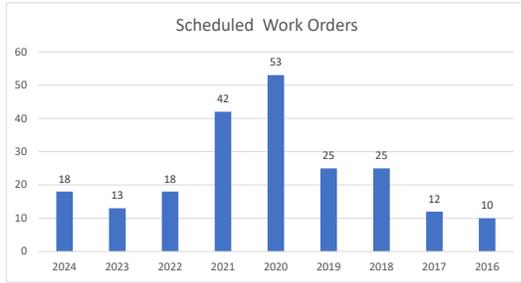
GOALS:

To save lives, protect property, and care for our community.

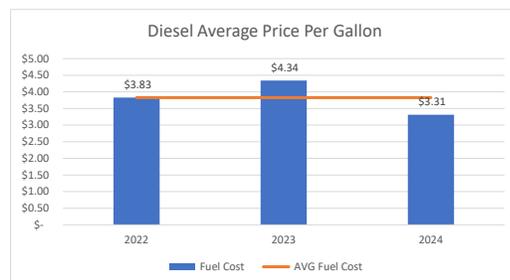
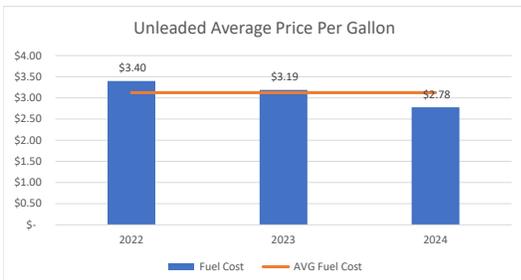
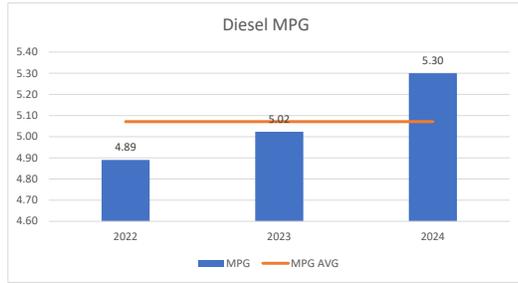
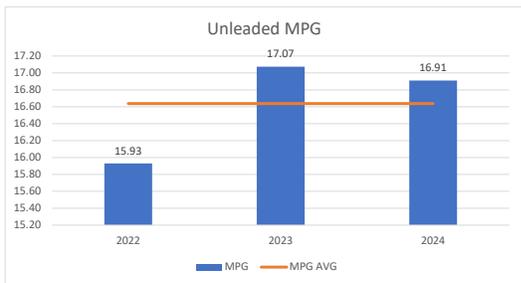
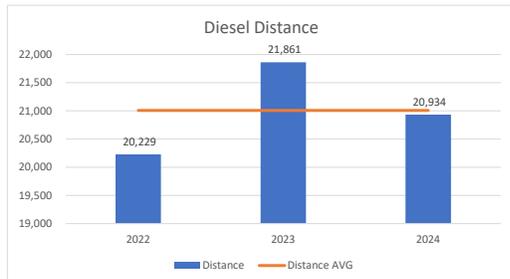
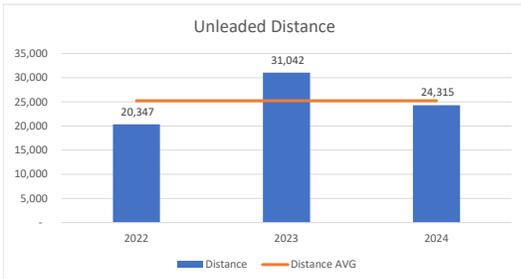
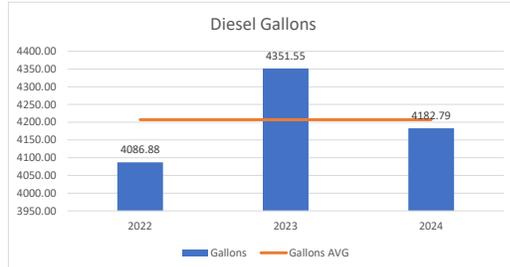
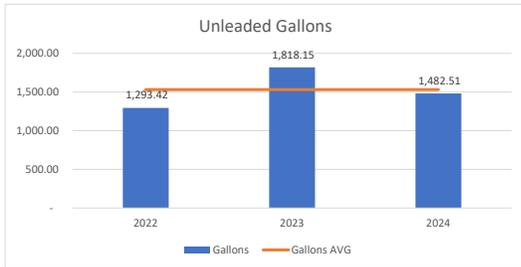
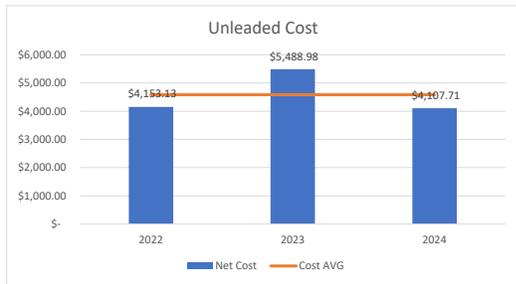
Attachments

Fleet Metrics
Warehouse Metrics
Facilities Metrics

January



January



January

Fleet Services Activity Comparison					
	Work Order			Cost	
	Scheduled	Unscheduled	Pending	Scheduled	Unscheduled
2024	18	53	83	\$ 3,351.71	\$ 18,233.59
2023	13	31	57	\$ 4,422.00	\$ 7,908.44
2022	18	62	69	\$ 3,142.15	\$ 19,681.04
2021	42	76	59	\$ 13,562.20	\$ 11,736.23
2020	53	91	46	\$ 11,023.00	\$ 26,101.98
2019	25	86	53	\$ 5,742.69	\$ 19,531.21
2018	25	84	78	\$ 7,112.30	\$ 29,154.58
2017	12	44	47	\$ 18,479.63	\$ 12,633.33
2016	10	45	38	\$ 2,754.78	\$ 14,197.82
Average	24.00	63.56	58.89	\$ 7,732.27	\$ 17,686.47

DOWNTIME		
Shop	Days	Reason
S0023	4.55	PUMP TEST / PUMP ISSUES
S0057	1.1	PUMP TEST / PUMP ISSUES / BRAKES / AIR LEAKS / 10 HOUR
S0518	9.07	SEAT / CROSSLAYS / EMISSIONS / TIRES
S0527	18.1	ENGINE
S0973	0.21	PUMP / EMISSIONS / STEERING
S1501	25.85	RADIATOR
1614	10.95	HVAC
S1803	5.16	INVERTOR
S1810	13.22	SUSPENSION / PUMP TEST
S1901	18.75	BRAKES

DOWN TIME (HOURS)	3,125.00
PM'S (APPARATUS / AMBULANCE)	14.00
TIRES (WORK ORDERS)	1

UNLEADED FUEL										
January	Net Cost	Cost AVG	Gallons	Gallons AVG	Distance	Distance AVG	MPG	MPG AVG	Fuel Cost	AVG Fuel Cost
2022	\$ 4,153.13	\$ 4,583.27	1,293.42	1531.36	20,347	25234.67	15.93	16.64	\$ 3.40	\$ 3.12
2023	\$ 5,488.98	\$ 4,583.27	1,818.15	1531.36	31,042	25234.67	17.07	16.64	\$ 3.19	\$ 3.12
2024	\$ 4,107.71	\$ 4,583.27	1,482.51	1531.36	24,315	25234.67	16.91	16.64	\$ 2.78	\$ 3.12

DIESEL FUEL										
January	Net Cost	Cost AVG	Gallons	Gallons AVG	Distance	Distance AVG	MPG	MPG AVG	Fuel Cost	AVG Fuel Cost
2022	\$ 14,639.25	\$ 15,451.68	4086.88	4207.07	20,229	21008.00	4.89	5.07	\$ 3.83	\$ 3.83
2023	\$ 17,847.34	\$ 15,451.68	4351.55	4207.07	21,861	21008.00	5.02	5.07	\$ 4.34	\$ 3.83
2024	\$ 13,868.46	\$ 15,451.68	4182.79	4207.07	20,934	21008.00	5.30	5.07	\$ 3.31	\$ 3.83

JANUARY

1-7	8-14	15-21	22-28	29-31	TOTAL	CATEGORY	NOTES
1	1	1	1	1	5	AFTER HOURS CALL OUT	0527 STARTER (BEN)
							0803 OIL LEAK (BILLY)
							0057 BRAKE (ANGEL)
							1811 POWER LOAD (KEVIN)
							1811 WILL NOT START (JAYDEN)
0	0	0	1	0	1	BREAK DOWN DURING CALL	1615 DEAD BATTERY (BEN)
0	0	1	0	0	1	PHONED NO CALL OUT	0057 WILL NOT GO INTO PUMP (ANGEL)
0	0	0	4	0	4	TRAINING	CUMMINS / SUSPENSION / PM EVT CLASS (JAYDEN)
							FIRE PUMP EVT TEST (JAYDEN)
							APPARATUS RECERTIFICATION EVT TEST (BEN)
							AMBULANCE RECERTIFICATION EVT TEST (BILL)
0	1	0	0	0	1	SPECIAL ACTIVITES	NEW AIR POWER ARRIVED
							CHIEF PIECHURA DEDICATION (DARIN & STEVE)
0	0	0	0	0	0	ACCIDENT	
0	0	0	0	0	0	MISC	
1	2	2	6	1	12	TOTAL	
12						GRAND TOTAL	



Northwest Fire District
Warehouse Division

January 2024 Chart

- **ESC - Annual and Semi-Annual PPE Inspection Program**
 - Total Program compliance for 2024
 - Advanced Inspection compliance = 100%
 - Station Wash compliance = 100%

	Advanced			Station		
Month	Scheduled	Turned in	% Compliance	Scheduled	Complete	% Compliance
January	20	20	100%	12	12	100%
TOTAL	20	20	100%	12	12	100%

Facilities Department Work Orders - Past 30 Days

Work Orders Completed

Asset ID	Assigned	Purpose	Status	Created	Completed
ST331 PLUMB	Facilities Staff	Mop sinh faucet dripping	COMPLETED	2/16/2024	2/16/2024
ADMIN PLUMB	Facilities Staff	Breakroom faucet drips	COMPLETED	2/7/2024	2/15/2024
ST330 GROUNDS	Facilities Staff	H&S Check scupper drain	COMPLETED	2/13/2024	2/14/2024
ST330 PLUMB	Facilities Staff	H&S Water leak in laundry	COMPLETED	2/13/2024	2/13/2024
ST331 WASHER	Facilities Staff	Repair detergent dispenser	COMPLETED	2/12/2024	2/12/2024
ST330 PLUMB	Facilities Staff	H&S Reattach splash gaurd	COMPLETED	2/13/2024	2/9/2024
ST341 PLUMB	Facilities Staff	Auto flush in-op	COMPLETED	2/8/2024	2/9/2024
BC331 ROOF	Facilities Staff	water dripping form hallway restroom fan	COMPLETED	1/23/2024	2/9/2024
ST330 PEST	Facilities Staff	Drop of ant bait traps	COMPLETED	2/7/2024	2/7/2024
ST330 DISH WSHR 1	Facilities Staff	Check left dishwasher	COMPLETED	2/7/2024	2/7/2024
ST332 ROOF	Facilities Staff	Water leak	COMPLETED	2/2/2024	2/5/2024
TRNG.B PLUMB	Facilities Staff	Shower dripping	COMPLETED	1/22/2024	2/2/2024
TRNG.B BLDG	Facilities Staff	gym door seal replacement	COMPLETED	1/8/2024	2/1/2024
ST341 GATE	Facilities Staff	Repair entry gate	COMPLETED	1/3/2024	2/1/2024
ST341 DISH WSHR	Facilities Staff	Dishwasher basket degraded	COMPLETED	1/3/2024	1/31/2024
ST341 PLUMB	Facilities Staff	Kitchen faucet leaking	COMPLETED	1/3/2024	1/31/2024
ST330 BLDG	Facilities Staff	Adjust warnng beacon	COMPLETED	1/29/2024	1/29/2024
ST330 BLDG	Facilities Staff	repair/replace dinning chairs	COMPLETED	1/24/2024	1/29/2024
ST341 PLUMB	Facilities Staff	toilet leak	COMPLETED	1/16/2024	1/26/2024
ST339 PLUMB	Facilities Staff	Lobby sink not draining	COMPLETED	1/22/2024	1/22/2024
ST335 GRILL	Facilities Staff	Grill in-op	COMPLETED	1/10/2024	1/22/2024
ST332 MATTRESS	Facilities Staff	mattress covers needed	COMPLETED	2/9/2024	2/9/2024
Clean/Sanitize Ice machines x 10 sites	Facilities Staff	CLEAN AND SANITIZE ICE MACHINE	COMPLETED	1/31/2024	2/15/2024
FHQ ICE MACHINE	Facilities Staff	Swap Fhq Ice machine	COMPLETED	1/18/2024	2/5/2024
ADMIN HVAC DOA-1 (NORTH)	Facilities Staff	Clean unit and replace filters	COMPLETED	1/23/2024	1/30/2024
ADMIN HVAC DOA-2 (SOUTH)	Facilities Staff	Clean unit and replace filters	COMPLETED	1/19/2024	1/30/2024
TRNG.B ICE	Facilities Staff	CLEAN AND SANITIZE ICE MACHINE	COMPLETED	1/30/2024	1/29/2024
ST337 HVAC AC01	Facilities Staff	Swap fan motor Ac1	COMPLETED	10/27/2023	1/26/2024
LOGS HVAC UH01	Facilities Staff	Bay heater not lighting	COMPLETED	1/22/2024	1/25/2024
TRNG.B HVAC UH02	Facilities Staff	BAY HEATER NOT WORKING	COMPLETED	1/18/2024	1/25/2024
LOGS BLDG	Facilities Staff	Remove all debris from cube area and office furniture	COMPLETED	1/29/2024	1/31/2024
TRNG.E BLDG	Facilities Staff	H&S Clean light lenses	COMPLETED	12/21/2023	2/12/2024
ST341 GROUNDS	Facilities Staff	Remove and dispose of tree	COMPLETED	1/12/2024	2/7/2024
TRNG.A BLDG	Facilities Staff	H&S Missing ceiling tile/bent track	COMPLETED	1/5/2024	2/7/2024
TRNG.A BLDG	Facilities Staff	H&S erosion damage	COMPLETED	1/5/2024	2/6/2024
ST338 BLDG	Facilities Staff	Repair countertop	COMPLETED	1/24/2024	2/5/2024
TRNG.B BLDG	Facilities Staff	H&S Replace missing cover plates	COMPLETED	12/21/2023	2/1/2024
ST339 GROUNDS	Facilities Staff	H&S Trim trees	COMPLETED	10/16/2023	1/29/2024
TRNG GROUNDS	Facilities Staff	Limb trees around trng drive	COMPLETED	12/20/2023	1/19/2024
ST339 BLDG	Facilities Staff	remove old alert system	COMPLETED	12/13/2023	2/16/2024
ST330 BLDG	Facilities Staff	Remove old alert system	COMPLETED	8/18/2023	2/14/2024
ST330 ELEC	Facilities Staff	H&S Light out in turnout room	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S GFI in-op	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S lights out in foyer	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S light out in utility room	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S 4 Gfl's in-op	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S Repair lights K/D	COMPLETED	2/13/2024	2/13/2024
ST333 ELEC	Facilities Staff	repair dining table can light	COMPLETED	2/12/2024	2/12/2024
ST338 ELEC	Facilities Staff	repair lobby bathroom light	COMPLETED	2/12/2024	2/12/2024
ADMIN GATE	Facilities Staff	troubleshoot	COMPLETED	2/12/2024	2/9/2024
ADMIN ELEC	Facilities Staff	Install hooks for extension cords	COMPLETED	2/7/2024	2/9/2024
ADMIN BLDG	Facilities Staff	Patch hole in parapet	COMPLETED	2/7/2024	2/7/2024
ADMIN ELEC	Facilities Staff	add 3 more extension cords	COMPLETED	2/7/2024	2/6/2024
TRNG.B ELEC	Facilities Staff	H&S Repair South exterior light	COMPLETED	1/5/2024	2/1/2024
ST336 EXTRACTOR	Facilities Staff	Detergent dispenser not functioning properly	COMPLETED	1/30/2024	1/31/2024
ST339 ROOF	Facilities Staff	Roof leak	COMPLETED	1/2/2024	1/31/2024
ST332 BLDG	Facilities Staff	Remove old alert system	COMPLETED	4/18/2022	1/31/2024
ST332 ELEC	Facilities Staff	outside light inoperable	COMPLETED	5/24/2021	1/31/2024
ADMIN ELEC	Facilities Staff	Adjust light sensor	COMPLETED	1/26/2024	1/29/2024
ST333 PLUMB	Facilities Staff	Replace damaged toilet	COMPLETED	1/26/2024	1/27/2024
TRNG.B ELEC	Facilities Staff	H&S install electrical outlets	COMPLETED	1/5/2024	1/26/2024
TRNG UTILITIES	Facilities Staff	verify info	COMPLETED	1/24/2024	1/24/2024
FLEET ELEC	Facilities Staff	troubleshoot light fixture	COMPLETED	1/19/2024	1/18/2024
ST336 HVAC CU02	Facilities Staff	troubleshoot gym A/C	COMPLETED	1/19/2024	1/18/2024

73 Work Orders Completed by Facilities Staff

Asset ID	Assigned	Purpose	Status	Created	Completed
Pest Control service x 21 Bldgs	Bill's Home Service	Monthly Pest Control Service	COMPLETED	2/6/2024	2/15/2024
ADMIN BLDG	Cintas	Admin mat service	COMPLETED	1/31/2024	1/29/2024
ADMIN INTRUSION ALARM	Connect Security	Security monitoring	COMPLETED	2/2/2024	1/31/2024
Janitorial service x 4 sites	Jan Pro Janitorial Service	Monthly Janitorial service	COMPLETED	2/5/2024	1/31/2024
ADMIN BLDG	KELLEY BROS OF ARIZONA, INC.	Lock in-op	COMPLETED	1/30/2024	1/18/2024
ST333 BAY DOOR GATE PM1	Miner Southwest	Bay Door and Gate Pm's	COMPLETED	2/6/2024	2/1/2024
ST332 BAY DOOR PM1	Miner Southwest	Bay Door and Gate Pm's	COMPLETED	2/6/2024	2/1/2024
ST331 BAY DR 5	Miner Southwest	Replace damaged pneumatic hose	COMPLETED	1/31/2024	1/29/2024

ST331 BAY DR 2	Miner Southwest	Door cables need replaced	COMPLETED	1/31/2024	1/29/2024
ST331 BAY DR 3	Miner Southwest	Door cables need replaced	COMPLETED	1/31/2024	1/29/2024
ST331 BAY DR 1	Miner Southwest	Door cables need replaced	COMPLETED	1/31/2024	1/29/2024
ST331 BAY DR 3	Miner Southwest	Rear Bay Door #6 in-op	COMPLETED	12/22/2023	1/29/2024
ST330 BAY DR 2	Miner Southwest	Door 2 take up reel needs replaced	COMPLETED	1/23/2024	1/19/2024
ST330 GATE WEST	Miner Southwest	Gate keypad in-op	COMPLETED	12/21/2023	1/19/2024
HVAC PM x 15 sites	Tolin Mechanical	HVAC Pm	COMPLETED	2/5/2024	1/31/2024
ADMIN BLDG	Vanguard cleaning systems	Monthly Cleaning service	COMPLETED	2/2/2024	1/31/2024

53 Work Orders completed by Contractors

Work Orders Pending

Asset ID	Assigned	Purpose	Status	Created
ST331 BAY DR 5	Facilities Staff	H&S check bay door 5	ACTIVE	2/16/2024
ST331 ROOF	Facilities Staff	H&S check bay roof for leaks	ACTIVE	2/16/2024
BC331 ROOF	Facilities Staff	remove, clean and replace roof penetrations	ACTIVE	2/9/2024
ADMIN BLDG	Facilities Staff	Front door not staying open	ACTIVE	2/9/2024
ST336 FIT EQP	Facilities Staff	new yoga mats wanted	ACTIVE	2/9/2024
ST337 ICE	Facilities Staff	CLEAN AND SANITIZE ICE MACHINE	ACTIVE	1/31/2024
ST337 HVAC AC01	Facilities Staff	SEAL DUCT ON AC 1 FOR WATER LEAKING INTO DUCT	ACTIVE	1/31/2024
TRNG.B HVAC UH04	Facilities Staff	Convert heater to Lp	ACTIVE	1/29/2024
TRNG.B HVAC UH03	Facilities Staff	Convert heater to Lp	ACTIVE	1/29/2024
TRNG.B HVAC UH01	Facilities Staff	Convert heater to Lp	ACTIVE	1/29/2024
TRNG.B HVAC UH02	Facilities Staff	Convert heater to Lp	ACTIVE	1/29/2024
ST339 HVAC EC01	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST332 HVAC EC02	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST332 HVAC EC01	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST330 HVAC EC02	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST330 HVAC EC01	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST330 ROOF	Facilities Staff	Roof leak	ACTIVE	2/13/2024
ST330 BLDG	Facilities Staff	H&S replace missing baseboard	ACTIVE	2/13/2024
LOGS BLDG	Facilities Staff	Pigeons at Logs	ACTIVE	2/7/2024
TRNG.TOWER BLDG	Facilities Staff	Powerwash/scrub tower door - experimental cleaning	ACTIVE	1/29/2024
TRNG.B HVAC DAC01	Facilities Staff	Clean Bay Vents	ACTIVE	1/29/2024
ST331 ELEC	Facilities Staff	H&S Repair junction box connection	ACTIVE	2/16/2024
ST331 ELEC	Facilities Staff	H&S Remove wiring and repair light	ACTIVE	2/16/2024
ST331 ELEC	Facilities Staff	H&S Replace 2 single pole breakers w/2 pole breaker	ACTIVE	2/16/2024
ST331 ELEC	Facilities Staff	H&S Light out in Gym	ACTIVE	2/16/2024
ST331 ELEC	Facilities Staff	H&S Light out in foyer	ACTIVE	2/16/2024
ST330 ELEC	Facilities Staff	H&S Bay lights out	ACTIVE	2/13/2024
ADMIN BLDG	Facilities Staff	Paint Patch hole in parapet	ACTIVE	2/12/2024
ADMIN ELEC	Facilities Staff	Electrical needs for Bc trucks	ACTIVE	2/5/2024

29 Work Orders Pending for Facilities Staff

Asset ID	Assigned	Purpose	Status	Created
Pest Control x 8 sites	Bill's Home Service	Monthly Pest Control Service	ACTIVE	2/6/2024
ST339 FACP	Cintas	FACP showing fault	ACTIVE	1/22/2024
ST332 BLDG	Kittle Design & Construction	Patch and repaint W half of building	ACTIVE	1/30/2024
ST333 GATE FRONT	Miner Southwest	Gate repair	ACTIVE	2/9/2024

11 Work Orders Pending for Contractors

Calendar Items

- Safety Committee Meeting
- Strategic Plan Reporting Session
- Chief Piechura Tribute Ribbon Cutting
- Station 331 Annual Inspection
- RFP 24-05-C28 (Training Drive) Evaluation Meeting
- Strategic Plan Development Meeting