

J. Approval to Utilize Life-Assist, Inc. on a City of Tucson Cooperative Contract for Advanced Life Support Pharmaceuticals and Supplies Estimated to be \$370,500



**Northwest Fire District
Governing Board**
13535 North Marana Main Street
Marana, Arizona

SCHEDULED

MEMORANDUM NO. 25-1165

Date:	May 27, 2025
To:	Governing Board
From:	Meagan Laguna, Buyer
Division:	Business Services
Type of Action:	Formal Action/Motion
Strategic Plan Goals:	Demonstrate responsible and transparent stewardship of organizational resources
Agenda Item:	Approval to Utilize Life-Assist, Inc. on a City of Tucson Cooperative Contract for Advanced Life Support Pharmaceuticals and Supplies Estimated to be \$370,500

RECOMMENDATION:

Staff recommends approval to utilize Life-Assist, Inc. on a City of Tucson Cooperative Contract for advanced life support pharmaceuticals and supplies estimated to be \$370,500.

MOTION:

Move to approve the utilization of Life-Assist, Inc. on a City of Tucson Cooperative Contract for advanced life support pharmaceuticals and supplies estimated to be \$370,500.

DISCUSSION:

Life-Assist is on a City of Tucson Cooperative Contract that can be utilized for advanced life support pharmaceuticals and supplies. Individual cooperative contracts go through a competitive process with the hosting agency, but they are not approved by the Governing Board like District issued contracts.

Life-Assist anticipated expenditures are included in the FY24/25 Adopted Budget, but due to the cumulative spend with one (1) vendor exceeding \$50,000, the District is seeking Board approval.

ALTERNATIVES:

None recommended.

Fiscal Impact

FISCAL YEAR: 24/25

FISCAL IMPACT:

No additional funds are requested. The funds are included in the FY24/25 Adopted Budget in the Warehouse Services Division in the Medical Supplies expense account.

Attachments

Life-Assist FY24.25 Detail

Vendor: Life-Assist, Inc.

Issued Purchase Orders:

Number	Description	Total
25-17619*	Medical Supplies Blanket- July 2024	\$27,642.10
25-17785*	Medical Supplies Blanket- Aug 2024	\$23,991.07
25-17897*	Medical Supplies Blanket- Sept 2024	\$30,585.53
25-17983*	Medical Supplies Blanket- Oct 2024	\$31,765.30
25-18084*	Medical Supplies Blanket- Nov 2024	\$26,541.99
25-18141*	Medical Supplies Blanket- Dec 2024	\$28,392.42
25-18194*	Medical Supplies Blanket- Jan 2025	\$33,022.88
25-18290*	Medical Supplies Blanket- Feb 2025	\$30,237.95
25-18346*	Medical Supplies Blanket- Mar 2025	\$25,956.29
25-18422*	Medical Supplies Blanket- April 2024	\$50,099.74
25-18491*	Medical Supplies Blanket- May 2024	\$13,305.97
		<u>\$ 321,541.24</u>

Anticipated Costs:

Remaining Estimated May Blanket PO	\$	18,694.03
June 2025 Estimated Blanket PO	\$	30,000.00
FY 24/25 Estimated Total:	\$	<u>370,235.27</u>

*Monthly Blanket PO starting amount = \$32,000