

B. Essential Services Board Report



Northwest Fire District Governing Board

13535 North Marana Main Street
Marana, Arizona

SCHEDULED

FIRE CHIEF'S REPORT

Date: April 22, 2025
To: Governing Board
From: Scott Hamblen, Assistant Chief
Department: Essential Services
Agenda Item Essential Services Board Report

ACTIVITIES:

Essential Services: Scott Hamblen, Assistant Chief - Essential Services:

The following is a list of activities for the month of March 2025:

- Attended Leadership Committee meeting
- Attended Executive Staff meetings
- Attended Governing Board Budget Study Session
- Participated in the monthly station inspection with Executive Staff
- Attended internal meetings with Essential Services Team
- Participated in interviews for the Warehouse Manager position
- Attended the funeral for former NWFD Board Member Patrick Quinn
- Attended the 24-01 Academy Family Night
- Attended the 24-01 Academy Graduation
- Attended a Struggle Well Wrap Up Session

Warehouse: Robert Kay, Supply Supervisor:

The following is a list of activities for the month of March 2025:

- Placed restock orders for Emergency Medical Services (EMS), janitorial, office, uniform, station, and pharmaceutical supplies
- Restocked and performed inventory on all District pharmaceutical machines and checked machine coils for correct products, dates, and proper alignment
- Picked up completed orders from vendors and sent them out to personnel in the field
- Formal uniform items were tailored and delivered to Training Academy 24-01
- Received several oxygen and jump bags that were replaced under warranty and placed them in the Warehouse stock
- Received back-ordered drug boxes and sent them out to the field
- Worked on clearing the back half of Logistics to prepare for the Equipment Service Center items to be relocated
- Organized the Logistics laundry room to accommodate award items and uniform stock
- Repaired Station 334's UCAPIT machine with new motors and replaced coils so it would dispense properly and ensured that the lanes were programmed properly

- Brought the District van to Fleet to have it looked at for potential performance issues
- Attended an AssetWorks meeting at Training
- Attended an online meeting with Operative IQ to learn about the platform and discuss how the program will fulfill the needs of the District

Facilities: David Davis, Facilities Division Manager:

The following is a list of activities for the month of March 2025:

- Attended contractor meeting for the Logistics space remodel
- Attended contractor meeting for Training Division's nozzle test tank
- Attended contractor meeting for Station 332 Fire Alarm Control Panel repair/replace
- Attended Facilities/Procurement meeting
- Attended Leadership Committee meeting
- Attended AssetWorks vendor meeting
- Attended meeting with GLHN Architects & Engineers, Inc. for Station 330 & Station 332 bay heat/hot water engineering

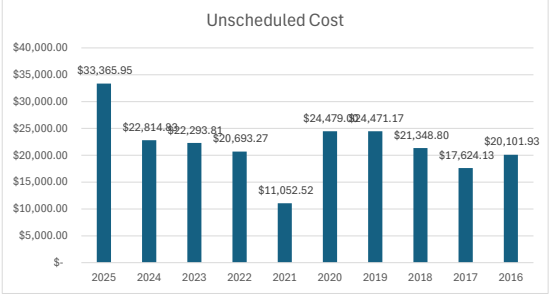
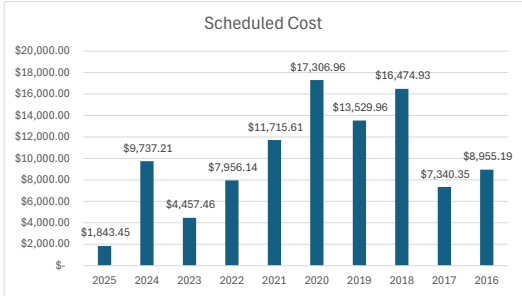
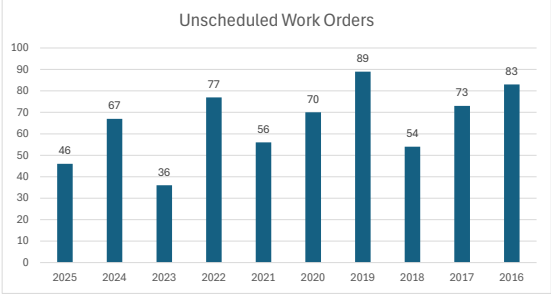
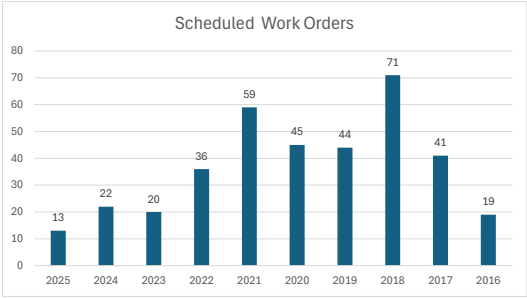
GOALS:

To save lives, protect property, and care for our community.

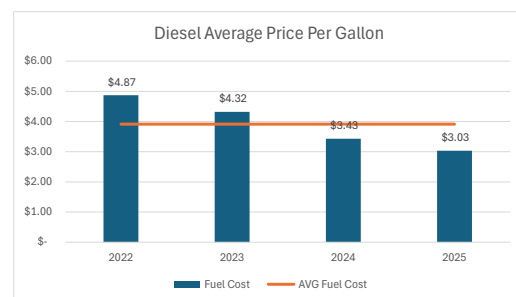
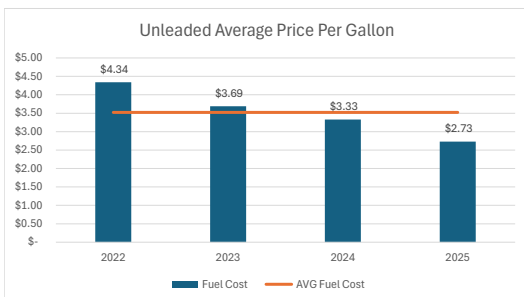
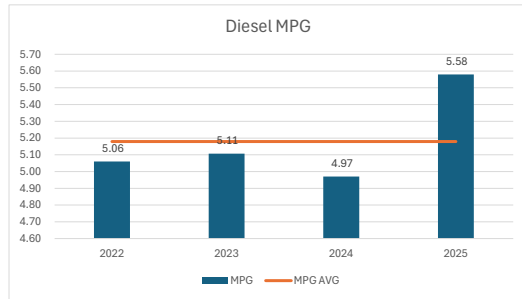
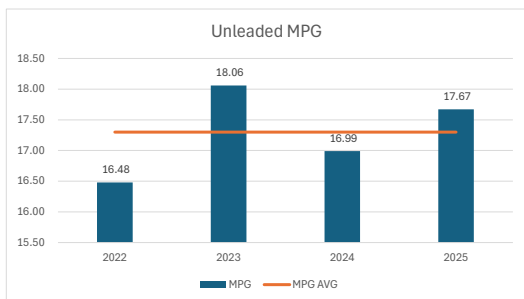
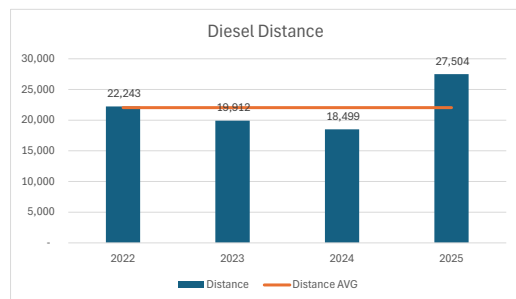
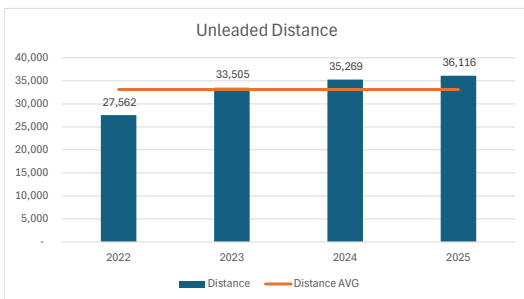
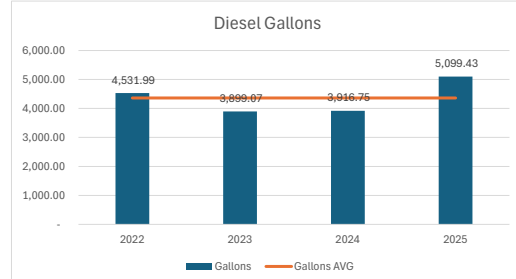
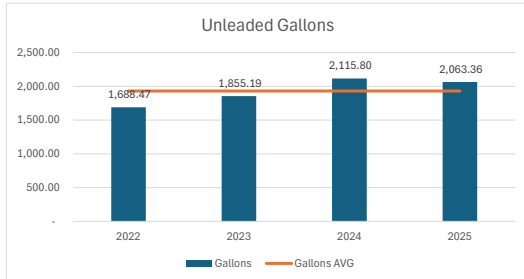
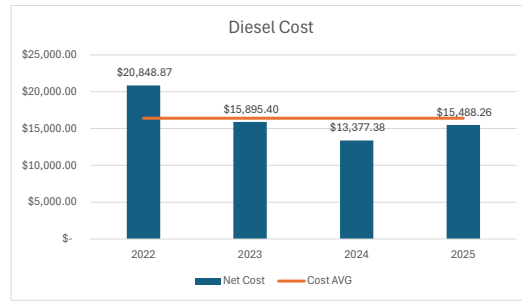
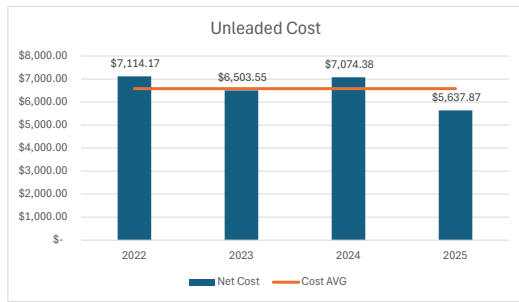
Attachments

Fleet Metrics

March



March



March

Fleet Services Activity Comparison					
	Work Order			Cost	
	Scheduled	Unscheduled	Pending	Scheduled	Unscheduled
2025	13	46	55	\$ 1,843.45	\$ 33,365.95
2024	22	67	77	\$ 9,737.21	\$ 22,814.83
2023	20	36	53	\$ 4,457.46	\$ 22,293.81
2022	36	77	62	\$ 7,956.14	\$ 20,693.27
2021	59	56	63	\$ 11,715.61	\$ 11,052.52
2020	45	70	48	\$ 17,306.96	\$ 24,479.00
2019	44	89	45	\$ 13,529.96	\$ 24,471.17
2018	71	54	57	\$ 16,474.93	\$ 21,348.80
2017	41	73	43	\$ 7,340.35	\$ 17,624.13
2016	19	83	29	\$ 8,955.19	\$ 20,101.93
Average	37.00	65.10	53.20	\$ 9,931.73	\$ 21,824.54

Work Order Delays				
	Parts	Vendor	Recalls	Funding
2024	1	2	8	4
2025	4	1	2	0

DOWNTIME		
Shop	Days	Reason
S0057	1.5	UL INSPECTION / REPAIRS
S0527	1.16	PUMP
S0992	0.92	UL INSPECTION
S1501	2.19	HVAC
S1810	3.93	PM
S1811	0.98	RADIO / LIGHTS
S1616	25.49	PM / AXLE
S1005	18.54	PM / PUMP
S0801	31	PUMP

DOWN TIME (HOURS)	2,297.97
PM'S (APPARATUS / AMBULANCE)	3
TIRES (WORK ORDERS)	1

UNLEADED FUEL										
March	Net Cost	Cost AVG	Gallons	Gallons AVG	Distance	Distance AVG	MPG	MPG AVG	Fuel Cost	AVG Fuel Cost
2022	\$ 7,114.17	\$ 6,582.49	1,688.47	1,930.71	27,562	33,113.00	16.48	17.30	\$ 4.34	\$ 3.52
2023	\$ 6,503.55	\$ 6,582.49	1,855.19	1,930.71	33,505	33,113.00	18.06	17.30	\$ 3.69	\$ 3.52
2024	\$ 7,074.38	\$ 6,582.49	2,115.80	1,930.71	35,269	33,113.00	16.99	17.30	\$ 3.33	\$ 3.52
2025	\$ 5,637.87	\$ 6,582.49	2,063.36	1,930.71	36,116	33,113.00	17.67	17.30	\$ 2.73	\$ 3.52

DIESEL FUEL										
March	Net Cost	Cost AVG	Gallons	Gallons AVG	Distance	Distance AVG	MPG	MPG AVG	Fuel Cost	AVG Fuel Cost
2022	\$ 20,848.87	\$ 16,402.48	4,531.99	4,361.81	22,243	22,039.50	5.06	5.18	\$ 4.87	\$ 3.91
2023	\$ 15,895.40	\$ 16,402.48	3,899.07	4,361.81	19,912	22,039.50	5.11	5.18	\$ 4.32	\$ 3.91
2024	\$ 13,377.38	\$ 16,402.48	3,916.75	4,361.81	18,499	22,039.50	4.97	5.18	\$ 3.43	\$ 3.91
2025	\$ 15,488.26	\$ 16,402.48	5,099.43	4,361.81	27,504	22,039.50	5.58	5.18	\$ 3.03	\$ 3.91

MARCH

1-2	3-9	10-16	17-23	24-30	31	TOTAL	CATEGORY	NOTES
0	0	0	0	1	0	1	AFTER HOURS CALL OUT	992 WATER WAY VALVE (JAYDEN)
0	0	0	0	0	0	0	BREAK DOWN DURING CALL	
0	0	0	0	0	0	0	PHONED NO CALL OUT	
0	0	0	2	1	0	3	TRAINING	ANGEL CUMMINS (11.2 HOURS)
								BILLY ASE TESTING (2 HOURS)
								JAYDEN EMISSIONS TESTING (4 HOURS)
0	0	0	0	0	0	0	SPECIAL ACTIVITES	
0	0	0	0	0	0	0	ACCIDENT	
0	0	0	2	0	0	2	MISC	OLD AIR POWER (985) & SMOKE TRAILER (0523) SOLD
0	0	0	4	2	0	6	TOTAL	
6							GRAND TOTAL	