

## B. Essential Services Board Report



## Northwest Fire District Governing Board

13535 North Marana Main Street  
Marana, Arizona

SCHEDULED

### FIRE CHIEF'S REPORT

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**Date:** March 25, 2025  
**To:** Governing Board  
**From:** Samantha Beal, Administrative Assistant  
**Department:** Essential Services  
**Agenda Item** Essential Services Board Report

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#### ACTIVITIES:

##### **Essential Services: Scott Hamblen, Assistant Chief - Essential Services:**

The following is a list of activities for the month of February 2025:

- Attended Leadership Committee meeting
- Attended Executive Staff meetings
- Attended a vendor demonstration on the new Drager AirBoss Airpack
- Attended the 2024 Annual Lease Program Review with Enterprise
- Attended multiple budget development meetings with Division Managers and Executive Staff
- Participated in the monthly station inspection with Executive Staff
- Attended internal meetings with Essential Services Team

##### **Fleet: Raymond Jones, Fleet Division Manager:**

The following is a list of activities for the month of February 2025:

- Started working with Oro Ford for repairs and recalls
- Placed order for Rapid Extraction Module Support (REMS) Truck
- Attended meeting with Pima County for issuance of county fuel keys
- Sent four (4) vehicles to Enterprise Remarketing to begin the sales process
- Placed two (2) additional vehicle lifts into service
- Attended meeting with Empire concerning coolant testing results
- Attended Pima Joint Technical Education District (JTED) meeting for possible interns for Fleet

##### **Warehouse: Robert Kay, Supply Supervisor:**

The following is a list of activities for the month of February 2025:

- Placed restock orders for Emergency Medical Services (EMS), janitorial, office, uniform, station, and pharmaceutical supplies
- Restocked District pharmaceutical machines and checked machine coils for correct products, date, and proper alignment
- Picked up completed orders from vendors and sent them out to personnel in the field

- Received Academy uniform items and performed the final formal uniform fitting for the 24-01 Academy Recruits
- Worked with vendor to get oxygen and jump bags replaced under warranty
- Updated the uniform portal to reflect changes with uniform items
- Worked with ZOLL to replace defective batteries
- Sent out Station 333's monitor to ZOLL for repairs
- Worked on moving the logistics uniform items to the warehouse bay closet
- Began preparations at the Logistics Building and Warehouse for consolidation of the Warehouse Division
- Took the District courier van to Firestone to perform scheduled preventative maintenance

**Facilities: David Davis, Facilities Division Manager**

The following is a list of activities for the month of February 2025:

- Attended meeting with GLHN Architects & Engineers regarding Training Center commissioning and lessons learned
- Attended Division Chiefs/Managers meeting
- Attended Facilities Program Appraisal meeting
- Attended Leadership Committee meeting
- Attended Budget Study Session
- Completed the Station 331/Battalion Chief Headquarters annual inspection

**GOALS:**

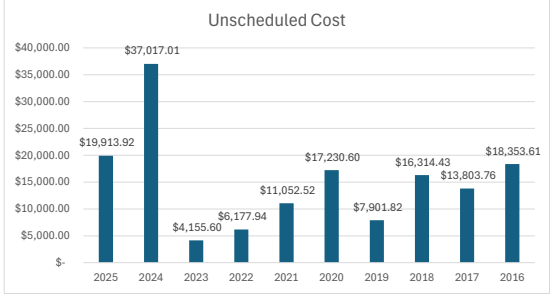
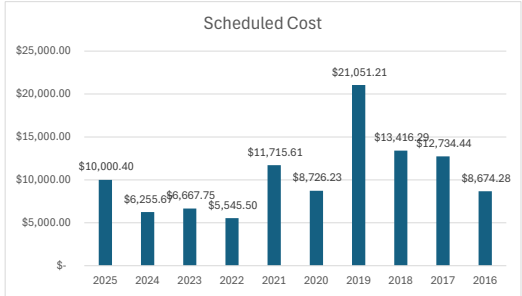
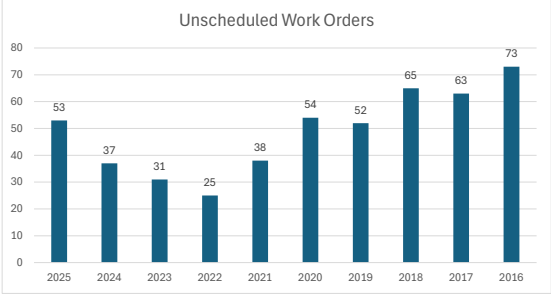
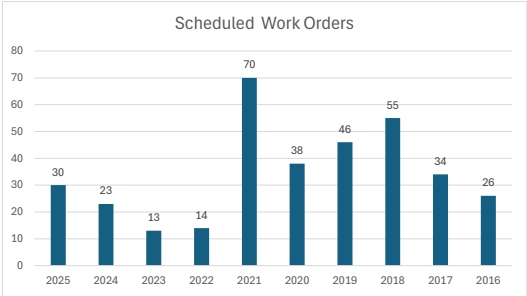
To save lives, protect property, and care for our community.

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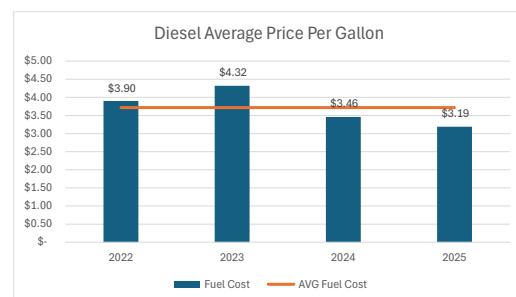
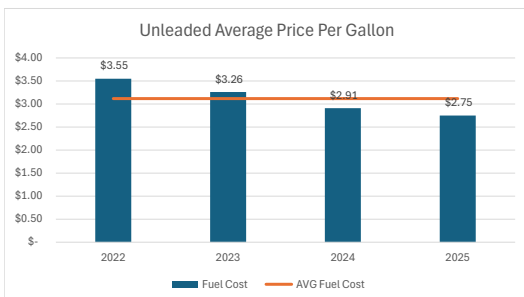
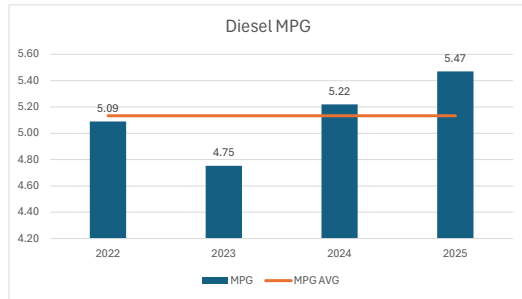
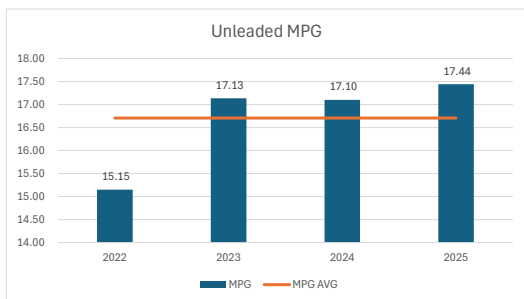
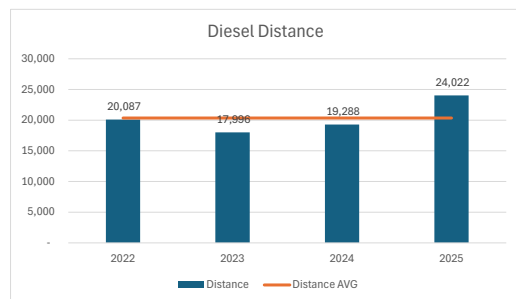
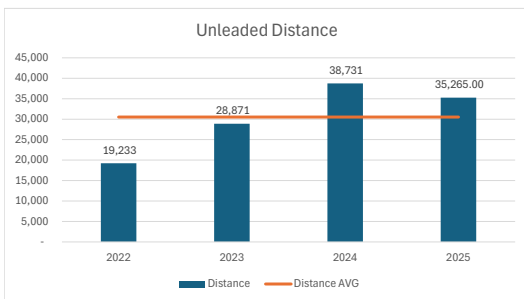
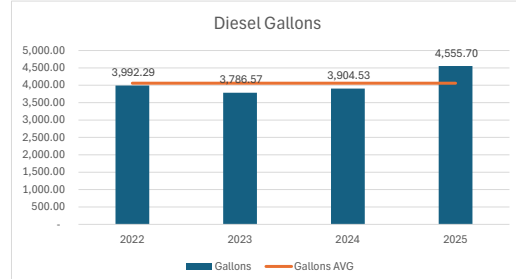
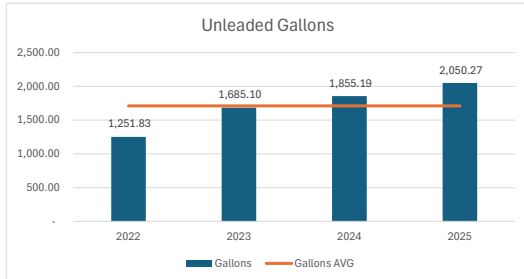
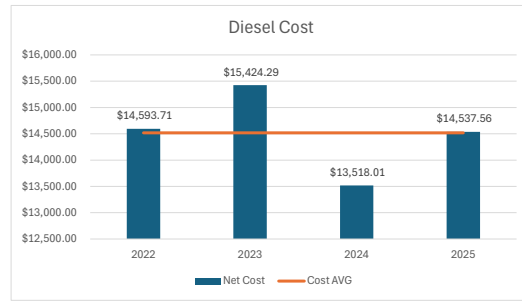
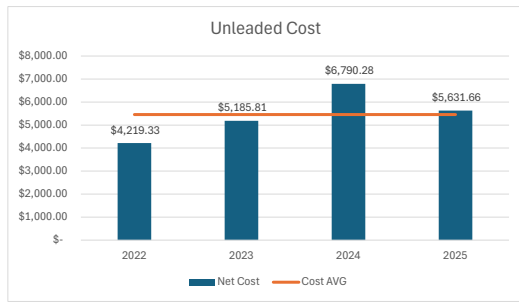
**Attachments**

Fleet Metrics

# February



# February



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Fleet Services Activity Comparison					
	Work Order			Cost	
	Scheduled	Unscheduled	Pending	Scheduled	Unscheduled
2025	30	53	49	\$ 10,000.40	\$ 19,913.92
2024	23	37	82	\$ 6,255.67	\$ 37,017.01
2023	13	31	49	\$ 6,667.75	\$ 4,155.60
2022	14	25	75	\$ 5,545.50	\$ 6,177.94
2021	70	38	53	\$ 11,715.61	\$ 11,052.52
2020	38	54	52	\$ 8,726.23	\$ 17,230.60
2019	46	52	63	\$ 21,051.21	\$ 7,901.82
2018	55	65	54	\$ 13,416.29	\$ 16,314.43
2017	34	63	59	\$ 12,734.44	\$ 13,803.76
2016	26	73	44	\$ 8,674.28	\$ 18,353.61
Average	34.90	49.10	58.00	\$ 10,478.74	\$ 15,192.12

Work Order Delays				
	Parts	Vendor	Recalls	Funding
2025	4	2	1	1

DOWNTIME		
Shop	Days	Reason
S0801	28	PUMP
S0802	8.92	CHECK ENGINE
S0805	8.01	PM / PUMP / SUSPENSION
S1004	7.52	PM / SUSPENSION
S1003	9.02	PM
S1615	2.29	PM
S1707	4.76	PM
S1810	6.02	ENGINE
S2101	3	PM

DOWNTIME (HOURS)	3,437.22
PM'S (APPARATUS / AMBULANCE)	6.00
TIRES (WORK ORDERS)	3

UNLEADED FUEL										
February	Net Cost	Cost AVG	Gallons	Gallons AVG	Distance	Distance AVG	MPG	MPG AVG	Fuel Cost	AVG Fuel Cost
2022	\$ 4,219.33	\$ 5,456.77	1,251.83	1,710.60	19,233	30,525.00	15.15	16.71	\$ 3.55	\$ 3.12
2023	\$ 5,185.81	\$ 5,456.77	1,685.10	1,710.60	28,871	30,525.00	17.13	16.71	\$ 3.26	\$ 3.12
2024	\$ 6,790.28	\$ 5,456.77	1,855.19	1,710.60	38,731	30,525.00	17.10	16.71	\$ 2.91	\$ 3.12
2025	\$ 5,631.66	\$ 5,456.77	2,050.27	1,710.60	35,265.00	30,525.00	17.44	16.71	\$ 2.75	\$ 3.12

DIESEL FUEL										
February	Net Cost	Cost AVG	Gallons	Gallons AVG	Distance	Distance AVG	MPG	MPG AVG	Fuel Cost	AVG Fuel Cost
2022	\$ 14,593.71	\$ 14,518.39	3,992.29	4,059.77	20,087	20,348.25	5.09	5.13	\$ 3.90	\$ 3.72
2023	\$ 15,424.29	\$ 14,518.39	3,786.57	4,059.77	17,996	20,348.25	4.75	5.13	\$ 4.32	\$ 3.72
2024	\$ 13,518.01	\$ 14,518.39	3,904.53	4,059.77	19,288	20,348.25	5.22	5.13	\$ 3.46	\$ 3.72
2025	\$ 14,537.56	\$ 14,518.39	4,555.70	4,059.77	24,022	20,348.25	5.47	5.13	\$ 3.19	\$ 3.72

# FEBRUARY

1-2	3-9	10-16	17-23	24-28	TOTAL	CATEGORY	NOTES
0	2	1	0	1	4	AFTER HOURS CALL OUT	1007 CHECK ENGINE (ANGEL)
							973 TURN SIGNAL (ANGEL)
							1502 SIREN (KEVIN)
							0527 COMPARTMENT DOOR (JAYDEN)
0	0	0	0	0	0	BREAK DOWN DURING CALL	
1	1	0	0	0	2	PHONED NO CALL OUT	2101 TIRE ISSUE (BILLY)
							1616 COOLANT LEAK (BILLY)
0	0	0	0	0	0	TRAINING	
0	0	0	0	0	0	SPECIAL ACTIVITES	
0	0	0	0	0	0	ACCIDENT	
0	0	0	0	0	0	MISC	
1	3	1	0	1	6	TOTAL	
6						GRAND TOTAL	