

B. Essential Services Board Report



Northwest Fire District Governing Board

13535 North Marana Main Street
Marana, Arizona

SCHEDULED

FIRE CHIEF'S REPORT

Date: March 25, 2025
To: Governing Board
From: Samantha Beal, Administrative Assistant
Department: Essential Services
Agenda Item Essential Services Board Report

ACTIVITIES:

Essential Services: Scott Hamblen, Assistant Chief - Essential Services:

The following is a list of activities for the month of February 2025:

- Attended Leadership Committee meeting
- Attended Executive Staff meetings
- Attended a vendor demonstration on the new Drager AirBoss Airpack
- Attended the 2024 Annual Lease Program Review with Enterprise
- Attended multiple budget development meetings with Division Managers and Executive Staff
- Participated in the monthly station inspection with Executive Staff
- Attended internal meetings with Essential Services Team

Fleet: Raymond Jones, Fleet Division Manager:

The following is a list of activities for the month of February 2025:

- Started working with Oro Ford for repairs and recalls
- Placed order for Rapid Extraction Module Support (REMS) Truck
- Attended meeting with Pima County for issuance of county fuel keys
- Sent four (4) vehicles to Enterprise Remarketing to begin the sales process
- Placed two (2) additional vehicle lifts into service
- Attended meeting with Empire concerning coolant testing results
- Attended Pima Joint Technical Education District (JTED) meeting for possible interns for Fleet

Warehouse: Robert Kay, Supply Supervisor:

The following is a list of activities for the month of February 2025:

- Placed restock orders for Emergency Medical Services (EMS), janitorial, office, uniform, station, and pharmaceutical supplies
- Restocked District pharmaceutical machines and checked machine coils for correct products, date, and proper alignment
- Picked up completed orders from vendors and sent them out to personnel in the field

- Received Academy uniform items and performed the final formal uniform fitting for the 24-01 Academy Recruits
- Worked with vendor to get oxygen and jump bags replaced under warranty
- Updated the uniform portal to reflect changes with uniform items
- Worked with ZOLL to replace defective batteries
- Sent out Station 333's monitor to ZOLL for repairs
- Worked on moving the logistics uniform items to the warehouse bay closet
- Began preparations at the Logistics Building and Warehouse for consolidation of the Warehouse Division
- Took the District courier van to Firestone to perform scheduled preventative maintenance

Facilities: David Davis, Facilities Division Manager

The following is a list of activities for the month of February 2025:

- Attended meeting with GLHN Architects & Engineers regarding Training Center commissioning and lessons learned
- Attended Division Chiefs/Managers meeting
- Attended Facilities Program Appraisal meeting
- Attended Leadership Committee meeting
- Attended Budget Study Session
- Completed the Station 331/Battalion Chief Headquarters annual inspection

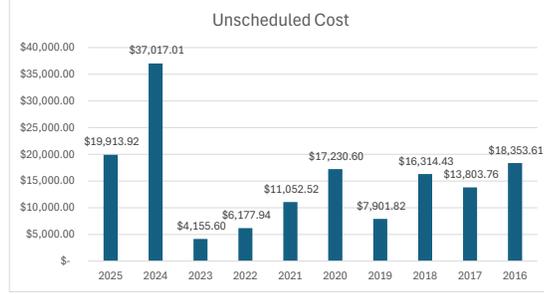
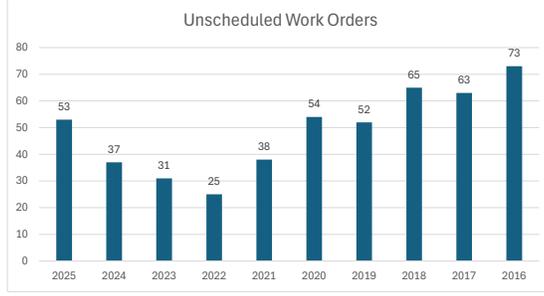
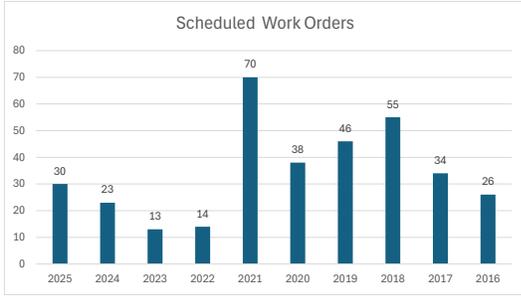
GOALS:

To save lives, protect property, and care for our community.

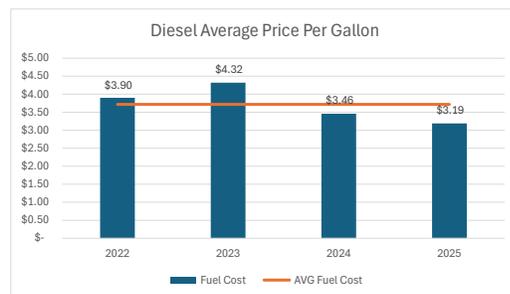
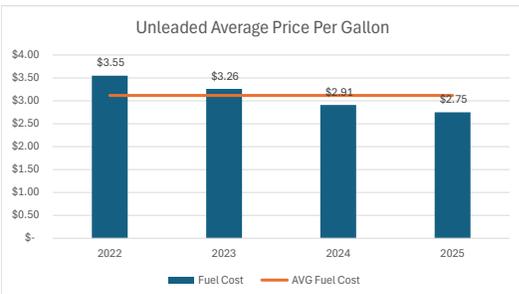
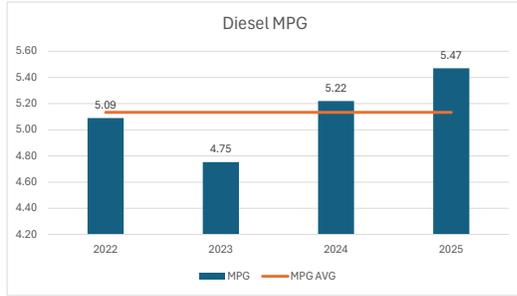
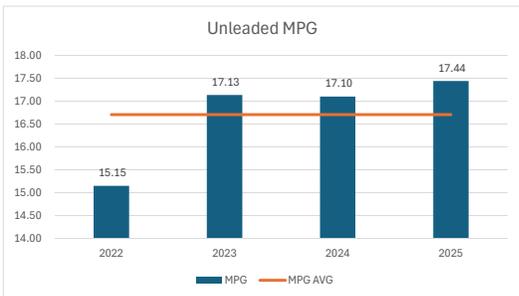
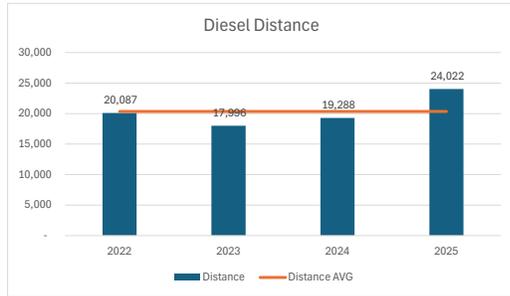
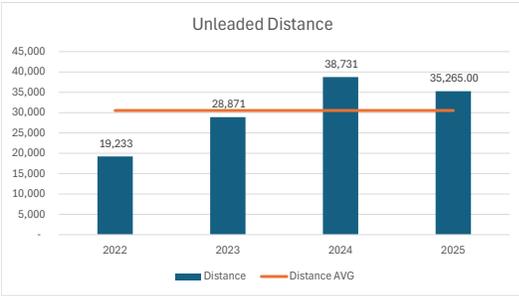
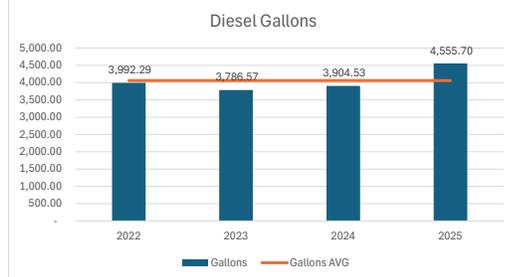
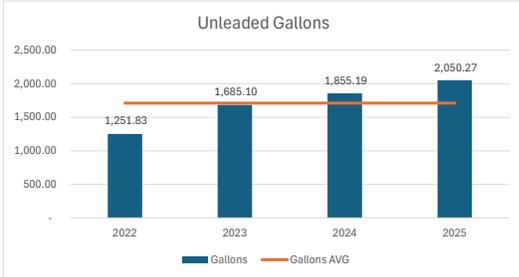
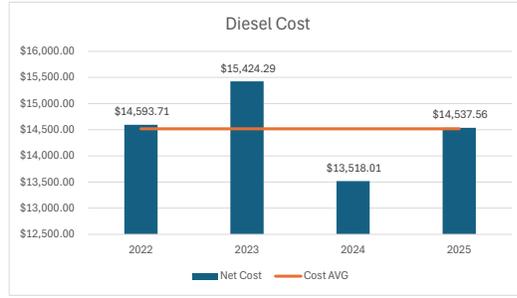
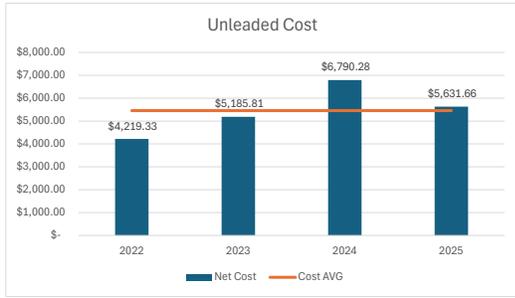
Attachments

Fleet Metrics

February



February



February

Fleet Services Activity Comparison						
	Work Order			Cost		
	Scheduled	Unscheduled	Pending	Scheduled	Unscheduled	
2025	30	53	49	\$ 10,000.40	\$ 19,913.92	
2024	23	37	82	\$ 6,255.67	\$ 37,017.01	
2023	13	31	49	\$ 6,667.75	\$ 4,155.60	
2022	14	25	75	\$ 5,545.50	\$ 6,177.94	
2021	70	38	53	\$ 11,715.61	\$ 11,052.52	
2020	38	54	52	\$ 8,726.23	\$ 17,230.60	
2019	46	52	63	\$ 21,051.21	\$ 7,901.82	
2018	55	65	54	\$ 13,416.29	\$ 16,314.43	
2017	34	63	59	\$ 12,734.44	\$ 13,803.76	
2016	26	73	44	\$ 8,674.28	\$ 18,353.61	
Average	34.90	49.10	58.00	\$ 10,478.74	\$ 15,192.12	

Work Order Delays				
	Parts	Vendor	Recalls	Funding
2025	4	2	1	1

DOWNTIME		
Shop	Days	Reason
S0801	28	PUMP
S0802	8.92	CHECK ENGINE
S0805	8.01	PM / PUMP / SUSPENSION
S1004	7.52	PM / SUSPENSION
S1003	9.02	PM
S1615	2.29	PM
S1707	4.76	PM
S1810	6.02	ENGINE
S2101	3	PM

DOWNTIME (HOURS)	3,437.22
PM'S (APPARATUS / AMBULANCE)	6.00
TIRES (WORK ORDERS)	3

UNLEADED FUEL										
February	Net Cost	Cost AVG	Gallons	Gallons AVG	Distance	Distance AVG	MPG	MPG AVG	Fuel Cost	AVG Fuel Cost
2022	\$ 4,219.33	\$ 5,456.77	1,251.83	1,710.60	19,233	30,525.00	15.15	16.71	\$ 3.55	\$ 3.12
2023	\$ 5,185.81	\$ 5,456.77	1,685.10	1,710.60	28,871	30,525.00	17.13	16.71	\$ 3.26	\$ 3.12
2024	\$ 6,790.28	\$ 5,456.77	1,855.19	1,710.60	38,731	30,525.00	17.10	16.71	\$ 2.91	\$ 3.12
2025	\$ 5,631.66	\$ 5,456.77	2,050.27	1,710.60	35,265.00	30,525.00	17.44	16.71	\$ 2.75	\$ 3.12

DIESEL FUEL										
February	Net Cost	Cost AVG	Gallons	Gallons AVG	Distance	Distance AVG	MPG	MPG AVG	Fuel Cost	AVG Fuel Cost
2022	\$ 14,593.71	\$ 14,518.39	3,992.29	4,059.77	20,087	20,348.25	5.09	5.13	\$ 3.90	\$ 3.72
2023	\$ 15,424.29	\$ 14,518.39	3,786.57	4,059.77	17,996	20,348.25	4.75	5.13	\$ 4.32	\$ 3.72
2024	\$ 13,518.01	\$ 14,518.39	3,904.53	4,059.77	19,288	20,348.25	5.22	5.13	\$ 3.46	\$ 3.72
2025	\$ 14,537.56	\$ 14,518.39	4,555.70	4,059.77	24,022	20,348.25	5.47	5.13	\$ 3.19	\$ 3.72

FEBRUARY

1-2	3-9	10-16	17-23	24-28	TOTAL	CATEGORY	NOTES
0	2	1	0	1	4	AFTER HOURS CALL OUT	1007 CHECK ENGINE (ANGEL)
							973 TURN SIGNAL (ANGEL)
							1502 SIREN (KEVIN)
							0527 COMPARTMENT DOOR (JAYDEN)
0	0	0	0	0	0	BREAK DOWN DURING CALL	
1	1	0	0	0	2	PHONED NO CALL OUT	2101 TIRE ISSUE (BILLY)
							1616 COOLANT LEAK (BILLY)
0	0	0	0	0	0	TRAINING	
0	0	0	0	0	0	SPECIAL ACTIVITES	
0	0	0	0	0	0	ACCIDENT	
0	0	0	0	0	0	MISC	
1	3	1	0	1	6	TOTAL	
6						GRAND TOTAL	