



**Northwest Fire District Governing
Board**
13535 North Marana Main Street
Marana, Arizona

SCHEDULED

FIRE CHIEF'S REPORT

Date: November 12, 2024
To: Governing Board
From: Scott Draper, Assistant Chief
Department: Operations
Agenda Item Operational Services Board Report

ACTIVITIES:

Deputy Chief, Brian Keeley, Preparedness

Prevention Services – Division Chief Collin Wyckoff

The following is a report on activities in the Prevention Division:

- The Prevention Division reviewed 120 plan submittals (In-District -102, Rincon Valley Fire District (RVFD) – 18) and billed **\$185,049.39** in permitting fees fiscal year-to-date
- NWFD Inspectors conducted 327 occupancy inspections and mitigated 72 Fire Code violations
- NWFD responded to and investigated 11 fires, saving \$1,808,165 in property value, with 0 civilian casualties

Training

- One (1) member attended FireDue software integration meetings and training
- Members attended and completed International Association of Arson Investigators (IAAI) Fire Investigator 1 training course
- One (1) member attended peer support training

Outside Agency Engagement

- Attended the annual Elks Lodge public safety recognition dinner
- Attending meeting with the Town of Marana relative to solar panel plan reviews and upcoming battery energy storage systems code requirements
- Members attended Town of Marana pre-application meetings on new developments in

the area

- Members attended planning meetings for the Town of Marana Signature Events: Fall Festival and Holiday Festival and tree lighting
- Members participated in the Regional Fire Investigators meeting with Golder Ranch Fire District (GRFD), Pima County Sheriff's Department (PCSD), Oro Valley Police Department (OVPD) and Marana Police Department (MPD)
- Attended the virtual National Emergency Response Information System (NERIS) implementation online seminar

Training – Division Chief Ian Cassidy

The following is a report on activities in the Training Division in the month of October 2024:

Jeff Piechura NWFD Training Center – Hours of Utilization

- Total Hours of Utilization: 363.50
- Formal Training Class Hours: 312
- Community Partners and Outside Contracted Hours: 0
- Drop-in Training Hours: 0

Water Saved YTD – D.R.A.F.T.S Unit (Pump Pod)

- 178,020 Gallons Saved

Training Request Tickets Received/Completed (Help Desk)

- Number of Tickets Received This Month: 10
- Number of Tickets Completed: 10
- Total Tickets Received YTD: 96

Formal Training Completed/In-Progress (Mandatory)

- Fourth Quarter Fire and EMS Training
 - High-Rise Fires (practical skills)
 - Elevator Operations
 - Search
 - EMS Documentation – Basic Life Support (BLS) focus
- Driver Operator Course Fall 2024
- Academy 24-01
 - 22 Recruits
- October 2024 EMS Continuing Education (CE) Package (online)

Training Opportunity Requests Issued (Optional)

- None

Training Memos Written/Released

- Fourth Quarter Training 2024
- Emergency Medical Technician (EMT) & Paramedic Certification tracking

Professional Development Completed/In-Progress

- Captain Certification Program 2024 individual student reviews

Percentage of Annual Training Credential Completion

- Credential Completions Year-to-Date (YTD)
 - Fire Fit-Physical Fitness: 61%
 - Special Operations Annual Refresher: 46%
 - Occupational Safety and Health Administration (OSHA) Compliance: 44%
 - ISO Facilities: 65%
 - ISO Company Training: 62%
 - ISO Hazmat: 58%
 - ISO Driver/Operator: 31%
 - ISO Fire Officer: 83%

Training Development & Updates

Captain Owen (Suppression):

Began Academy 24-01 on 10/1/24. Recruits are finished with their fourth week of EMT class

- Attended and instructed multiple days of fourth quarter training on high-rise firefighting with auto-aid partners
- Completed flashover simulator Train-the-Trainer program

Captain Simmons (EMS):

- Assisted with Academy 24-01, assigned fourth quarter EMS CE package
- Attended and instructed multiple days of fourth quarter training
- Completed flashover simulator Train-the-Trainer
- Administered Captain Certification Program 2024 individual reviews with all students

Captain Medlen (Special Operations):

- Assisted with Academy 24-01, assigned fourth quarter EMS CE package, attended and instructed multiple days of fourth quarter training
- Completed flashover simulator Train-the-Trainer
- Continued work on Special Operations annual skills evaluation program
- Began work on an elevator rescue course

Paramedic Pierpont (EMS):

- Assisted with Academy 24-01, attended and instructed multiple days of fourth quarter training
- Completed flashover simulator Train-the-Trainer
- Continued to work on all training mannequins, ensuring all are functional and made repairs to bring each to serviceable levels
- Continued writing intra-departmental procedure on EMS mannequin

- maintenance.
- Continued work on EMS training supply room inventory and organization.

Engineer Emans (Suppression/Driver Training):

- Assisted with Academy 24-01
- Began Fall 2024 Driver Operator Program

Administrative Assistant II Ortiz (Support):

- Responded to training ticket requests which required scheduling of training rooms
- Continued writing intra-departmental procedures for the Administrative Assistant of Training's position
- Began work updating training files in Laserfiche

Division Chief Cassidy (Support):

- Assisted with Academy 24-01.
- Continued work on a re-write of the Battalion Chief Certification Program, to be delivered in 2025
- Assisted in multiple tasks related to academy 24-01
- Responded to multiple training tickets. Attended multiple meetings in support of NWFD operations
- Completed work on re-opening procedures and scheduling of the Training Center, memo to follow once final completion is achieved
- Moved and assisted staff with relocating back into the Training Facility
- Completed work cleaning the training facility
- Began work on Strategic Plan objective 4B

Internal Meetings Attended/Hosted

- EMS Training Meeting (bi-weekly): Training
- Training Staff meetings (bi-weekly): Training
- Operations Meeting: Training
- Equipment Work Group Meeting: Station 338
- Leadership Committee Meeting: Admin
- Awards Work Group Meeting: Admin
- Strategic Planning: Admin
- Division Manager Meeting: Admin
- Uniform Work Group: Training
- Apparatus Work Group: Training

External Meetings Hosted

- Countryside Village Homeowners Association (HOA) Meeting: Moved to Station 338
- NWFD Pipes & Drums Practice: Station 338

Medical Services – Division Chief Shawn Twilling

- NWFD performed 505 transports for the of October, consisting of 405 ALS transports and 100 BLS transports, 329 transfer of care to other providers, and 362 Patient

Refusals, with 100 percent of quality assurance/ quality improvement (QA/QI) of 1196 reports

- Attended weekly communications meetings with Tucson Fire and Public Safety Communications Department (PSCD)
- Attended the Alarm Room Captain role and responsibilities discussion at PSCD
- Participated in the monthly map roll process with Geographical Information Service (GIS) and PSCD
- Attended a meeting with Tucson Fire Department, Golder Ranch Fire District and Santa Rita Fire District (formerly Green Valley Fire) on medical direction needs for their department
- Captain CJ Higgins participated in the KGUN 9 news interview on CPR follow up on the Quick Response (QR) codes at local parks
- Attended bi-weekly intravenous (IV) fluids status update with the state stakeholders and Department of Human and Health Services of Arizona
- Attended the bi-monthly EMS continuous quality improvement (CQI) meeting
- Attended the bi-monthly EMS and Training meeting
- Attended the bi-monthly EMS and Operations meeting
- Attended the City of Tucson pre-plan meeting for First Due software
- Attended the City of Tucson responder/hydrant meeting
- Attended the Protocol Development and Review Committee
- Attended the monthly Digitech status meeting
- Attended the Southeastern Arizona EMS (SAEMS) base hospitals managers meeting
- Attended the SAEMS council meeting
- Attended the Strategic Plan Quarterly Reporting Session
- Captain CJ Higgins attended the Page Wolfberg and Wirth LLC Privacy Officer training and certification course
- Attended the US Digital Design (USDD) terminology meeting for voice over dispatching changes
- Attended the City of Tucson Command Board meeting
- Attended Pima County EMS (PEMS) meeting
- Attended the annual Administrative Guidelines Review meeting with medical direction
- Attended planning meeting with Tucson Fire Department for the auto-aid paramedic integration course
- EMS weekly check in with sponsored Medic students enrolled in the Pima Paramedic Program
- Monthly controlled substance audit
- Assisted with multiple user access for CompX (electronic access to apparatus drug boxes) and UCAPIT machines
- Assisted with various records release requests
- Updated the procedures for electronic drugbox checklist
- Updated drugbox checklist to match the addition of D50/Dextrose due to D10 shortage
- Attended auto-aid meeting with Golder Ranch Fire District and Tucson Fire Department with City IT
- Attended Health Information Exchange upgrade meeting
- Attended meeting with ImageTrend for Continuum Training

Unit Hour Utilization Oct. 01, 2024, to Oct. 31, 2024 (total Fire and EMS)

Unit	Count of Incidents	Total Time on Task (DD:HH:MM)	Unit Hour Utilization
PM330	179	7162.72	16.05%
PM331	153	6945.3	15.56%
PM334	112	6130.73	13.73%
EN330	298	5709.8	12.79%
PM333	140	5582.03	12.50%
EN333	237	4825.92	10.81%
EN334	210	4749.29	10.64%
EN331	233	4494.01	10.07%
PM338	87	4003.08	8.97%
EN338	137	2999.55	6.72%
PM337	51	2576.99	5.77%
EN337	106	2345.79	5.25%
EN339	91	1876.4	4.20%
EN336	75	1765.09	3.95%
EN342	50	1531.58	3.43%
EN335	56	1479.23	3.31%
EN332	59	1327.77	2.97%
EN341	55	1220.55	2.73%
BC332	21	973.98	2.18%
SO331	42	736.06	1.65%
PM336	4	640.14	1.43%
LD334	7	519.43	1.16%
BC331	24	465.94	1.04%
SO336	2	160.05	0.36%
LD331	7	111.19	0.25%

Division Chief of Response – Dave Resnick

Operational Trainings and Meetings

- Attended Marana Fall Festival meeting
- Attended Marana Holiday Planning meeting
- Attended Apparatus Work Group meeting
- Attended Southern Arizona Regional Technical Rescue Group (SARTRG) meeting
- Attended Strategic Plan meeting
- Attended Regional Operations Committee (ROC) Meeting at TFD Fire Central
- Attended I10 construction update
- Discussed staffing policy update with Deputy Chief Moore
- Kronos meeting

- Scheduled ladder and hose testing

Ceremonial Unit - Captain Matt Storms, Ceremonial Unit Leader

- No events for October

Wildland – Engineer Scott Peru, Wildland Coordinator

- BR335 ordered to a Wildland Assignment in CA- scheduled to leave 11/3/24

Community Assistance Program (CAP)

Total Monthly CAP Responses:

- In-District Responses – 46
 - Out of District Responses – 21
 - Total Monthly Responses - 67
- Total Annual CAP Responses - 254

CAP Community Engagement

- Oro Valley Police Department (OVPD) Citizens Academy

CAP Training and Events

- EMS Training
- HOPE 18hr Suicide Prevention and Crisis Response Training
- Lexipol

Health And Safety – Division Chief Robert Corbell

- Coordinated NWFD members to Golder Ranch Struggle Well class
- Attended Peer Support Team Coordinator /Marana Healthcare (MHC) Oversight Team development/ direction meeting
- Attended Leadership Committee meeting
- Attended Occupational Medicine Request for Proposal (RFP) planning meeting
- Coordinated Peer Support Team and Marana Health Academy onboarding presentation to new recruits
- Coordinated Peer Fitness Team Academy onboarding presentation to new recruits
- Delivered Peer Support informational presentation to Stations 336 A and B Shift
- Attended the Public Safety Peer Support Association conference with Damian Vrbanic and Dan Ingram
- Attended Zoom conference with Securis- topic was safety committee meetings for all AZ fire districts with Securis
- Attended the Public Safety Health and Wellness Day planning session
- Attended Health and Safety meeting with Golder Ranch Fire District and Tucson Fire Department
- Attended Zoom meeting for the Arizona Sleep Study
- Attended Operations meeting

- Attended Station 338 annual safety inspection
- ESC annual safety inspection
- Met with Oro Valley Church of the Nazarene for planning session for NWFD sponsored Struggle Well class

Safety Officers Report – Cpt. D. Braswell, Cpt. R. Fult, Cpt. A. Carter

- Responded to multiple out of District events with TFD
- Scheduled advanced PPE inspections
- Provided Banner/University Medical Center (UMC) physician code three drivers training
- Attended TFD/NWFD high-rise training
- Attended Blue Card instructor meeting and after-action review
- Attended Uniform Work Group meeting
- Attended Apparatus Work Group meeting
- Attended Station 337 Annual Safety Inspection
- Attended Facilities inspection

Peer Support Team – Firefighter Damien Vrbancic – Peer Support Team Coordinator

- There were a total of seven (7) peer-to-peer interactions
- Attended the Public Safety Peer Support Association Conference

Peer Fitness Team – Cpt. J. Lebrun

- Peer Fitness Team had three hours of work hardening contact time for return to work
- Peer Fitness Team had 40 hours of internal contact time for inhouse training
- There were 704 contact hours for recruit academy physical training

GOALS: To save lives, protect property, and care for our community.

Attachments

Operations Statistics
Prevention Statistics
CAP Report