



Northwest Fire District Governing Board

13535 North Marana Main Street
Marana, Arizona

SCHEDULED

FIRE CHIEF'S REPORT

Date: March 25, 2025
To: Governing Board
From: Samantha Beal, Administrative Assistant
Department: Essential Services
Agenda Item Essential Services Board Report

ACTIVITIES:

Essential Services: Scott Hamblen, Assistant Chief - Essential Services:

The following is a list of activities for the month of February 2025:

- Attended Leadership Committee meeting
- Attended Executive Staff meetings
- Attended a vendor demonstration on the new Drager AirBoss Airpack
- Attended the 2024 Annual Lease Program Review with Enterprise
- Attended multiple budget development meetings with Division Managers and Executive Staff
- Participated in the monthly station inspection with Executive Staff
- Attended internal meetings with Essential Services Team

Fleet: Raymond Jones, Fleet Division Manager:

The following is a list of activities for the month of February 2025:

- Started working with Oro Ford for repairs and recalls
- Placed order for Rapid Extraction Module Support (REMS) Truck
- Attended meeting with Pima County for issuance of county fuel keys
- Sent four (4) vehicles to Enterprise Remarketing to begin the sales process
- Placed two (2) additional vehicle lifts into service
- Attended meeting with Empire concerning coolant testing results
- Attended Pima Joint Technical Education District (JTED) meeting for possible interns for Fleet

Warehouse: Robert Kay, Supply Supervisor:

The following is a list of activities for the month of February 2025:

- Placed restock orders for Emergency Medical Services (EMS), janitorial, office, uniform, station, and pharmaceutical supplies
- Restocked District pharmaceutical machines and checked machine coils for correct products, date, and proper alignment
- Picked up completed orders from vendors and sent them out to personnel in the field

- Received Academy uniform items and performed the final formal uniform fitting for the 24-01 Academy Recruits
- Worked with vendor to get oxygen and jump bags replaced under warranty
- Updated the uniform portal to reflect changes with uniform items
- Worked with ZOLL to replace defective batteries
- Sent out Station 333's monitor to ZOLL for repairs
- Worked on moving the logistics uniform items to the warehouse bay closet
- Began preparations at the Logistics Building and Warehouse for consolidation of the Warehouse Division
- Took the District courier van to Firestone to perform scheduled preventative maintenance

Facilities: David Davis, Facilities Division Manager

The following is a list of activities for the month of February 2025:

- Attended meeting with GLHN Architects & Engineers regarding Training Center commissioning and lessons learned
- Attended Division Chiefs/Managers meeting
- Attended Facilities Program Appraisal meeting
- Attended Leadership Committee meeting
- Attended Budget Study Session
- Completed the Station 331/Battalion Chief Headquarters annual inspection

GOALS:

To save lives, protect property, and care for our community.

Attachments

Fleet Metrics