

System for Award Management (SAM.gov) profile

Please identify your organization to be associated with this application.

All organization information in this section will come from the System for Award Management (SAM) profile for that organization.

NORTHWEST FIRE DISTRICT

| | |
|--|---|
| Information current from SAM.gov as of: | 03/03/2024 |
| UEI-EFT: | CSUKARE9KAG4 |
| DUNS (includes DUNS+4): | 806342663 |
| Employer Identification Number (EIN): | 860472471 |
| Organization legal name: | NORTHWEST FIRE DISTRICT |
| Organization (doing business as) name: | |
| Mailing address: | 13535 N MARANA MAIN ST MARANA, AZ 85653-0990 |
| Physical address: | 13535 N MARANA MAIN ST MARANA, AZ 85653-0990 |
| Is your organization delinquent on any federal debt? | N |
| SAM.gov registration status: | Active as of 02/14/2024 |

We have reviewed our bank account information on our SAM.gov profile to ensure it is up to date

Applicant information

Please provide the following additional information about the applicant.

| | |
|----------------|--------------------------------|
| Applicant name | Northwest Fire District |
|----------------|--------------------------------|

Main address of location impacted by this grant

| | |
|----------------|------------------------------------|
| Main address 1 | 13535 N. Marana Main Street |
| Main address 2 | |
| City | Marana |

| | |
|---|--------------------|
| State/territory | AZ |
| Zip code | 85653 |
| Zip extension | 0990 |
| In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located? | Pima County |

Applicant characteristics

The Assistance to Firefighters Grants Program's objective is to provide funding directly to fire departments and nonaffiliated EMS organizations or a State Fire Training Academy for the purpose of protecting the health and safety of the public and first responder personnel against fire and fire-related hazards. Please review the Notice of Funding Opportunity Announcement (NOFO) for information on available program areas and for more information on the evaluation process and conditions of award.

Please provide the following additional information about the applicant.

Applicant type: **Fire Department/Fire District**

Is this grant application a regional request? A regional request provides a direct regional and/or local benefit beyond your organization. You may apply for a regional request on behalf of your organization and any number of other participating eligible organizations within your region. **No**

What kind of organization do you represent? **All Paid/Career**

How many active firefighters does your department have who perform firefighting duties? **225**

How many of your active firefighters are trained to the level of Firefighter I or equivalent? **225**

How many of your active firefighters are trained to the level of Firefighter II or equivalent? **225**

Are you requesting training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001? **No**

Which of the following standards does your organization meet regarding physicals? If physicals are not required then do not select any option. (optional)

Meets NFPA or 1582 standard

Meets NTSB or DOT standard

Meets State/Local standard

How many members in your department are trained to the level of EMR or EMT, Advanced EMT or Paramedic? **225**

Does your department have a Community Paramedic program? **No**

How many stations are operated by your department? **11**

Does your organization protect critical infrastructure of the state? **Yes**

Please describe the critical infrastructure protected below.

Northwest Fire District (NWFd) protects the following critical infrastructure: Interstate 10 (I-10) part of the Canadian-Mexico transportation corridor, with truck volumes estimated at 13,000 trucks per day and an average daily traffic count (ADTC) of 107,000 vehicles per day (vpd); State Highway Route 77 with an ADTC of 82,000 vpd; Union Pacific Railroad (UPRR) that operates a dual track railway running through the district with an average of 50-60 trains each day; Amtrak passenger trains also run through the district several times a week; Pima County wastewater treatment plant which serves the greater Tucson area of over 700,000 residents; Marana Regional Airport, a general aviation reliever airport for approximately 300 aircraft reporting 110,000 takeoffs & landings annually; Central Arizona Project (CAP), an aqueduct that brings water from the Colorado River to the metropolitan Tucson area providing more than 144,000-acre feet of the potable water to area residents; Metro Water, Marana Water, Oro Valley Water, Flowing Wells Irrigation District and Tucson Water all have water reservoirs that store 500,000 gallons or more of potable water for community residents; Kinder-Morgan operates a multi-state, 10-inch, high pressure natural gas line that traverses the district and two large, parallel multi-state petroleum pipelines (12 in. and 16 in.) that run between I-10 and the Union Pacific railway; Bridges on Interstate 10 and the UPRR main lines over the Rillito River; Second largest cement plant in the state (Cal-Portland Twin Peaks Plant); Northwest Medical Center a 300-bed hospital; two large retail malls; an Amazon warehouse; Bayer/Monsanto 7 acre greenhouse producing

modified corn for seed production; three waste landfills; Town of Marana Municipal complex (includes the Court, Police Department and Administrative buildings); 19 public lower schools, 4 public high schools, and 9 charter/private schools; Pima Community College; large YMCA facility; 14 public parks, 2 land preserves, and a National Park lies within the District's boundaries.

Do you currently report to the National Fire Incident Reporting System (NFIRS)? You will be required to report to NFIRS for the entire period of the grant. **Yes**

Please enter your FDIN/FDID. **11123**

Do you offer live fire training? **Yes**

What is the total number of live fire training exercises conducted per year on average? **38**

Operating budget

What is your organizations operating budget (e.g., personnel, maintenance of apparatus, equipment, facilities, utility costs, purchasing expendable items, etc.) dedicated to expenditures for day-to-day activities for the current (at time of application) fiscal year, as well as the previous two fiscal years?

Current fiscal year: **2024**

| Fiscal Year | Operating budget |
|-------------|------------------|
| 2024 | \$56,636,695.00 |
| 2023 | \$49,346,532.00 |
| 2022 | \$45,450,832.00 |

What percentage of the declared operating budget is dedicated to personnel costs (salary, benefits, overtime costs, etc.)? **65**

Does your department have any rainy day reserves, emergency funds, or capital outlay? **Yes**

What is the total amount currently set aside? **10380000.00**

Describe the planned purpose of this fund. **This fund protects the district from economic downturns, reduces the probability of taking on short term debt, and provides the ability to respond to an economic disaster. In FY2023 this fund would have provided 81.61 days of cash on hand. These funds are not available for operational expenditures without approval from the District’s Governing Board. Financial policies adopted by the board established a target of 20% of operating revenues for this fund; this has not been achieved since 2016.**

| What percentage of the declared operating budget is derived from the following | 2024 | 2023 | 2022 |
|---|--------------|--------------|--------------|
| Taxes | 78 | 85 | 84 |
| Bond issues | 0 | 0 | 0 |
| EMS billing | 0 | 0 | 0 |
| Grants | 0 | 0 | 0 |
| Donations | 0 | 0 | 0 |
| Fund drives | 0 | 0 | 0 |
| Fee for service | 2 | 1 | 1 |
| Other | 20 | 14 | 15 |
| Totals | 100 % | 100 % | 100 % |

Please explain the "Other" portion of the declared operating budget.

Other includes Contingency (\$10.38M); Investment Revenue (\$225K) interest earned; Intergovernmental Agreements (\$85K) revenue received from Golder Ranch Fire District to offset

Describe your financial need and how consistent it is with the intent of the AFG Program. Include details describing your organization's financial distress such as summarizing budget constraints, unsuccessful attempts to secure other funding, and proving the financial distress is out of your control.

salaries of our Community Assistance Staff providing service to their District; Smart & Safe AZ-Prop 207 (\$390K) sales tax distribution.

Northwest Fire District's (NWFD) financial need for federal grant assistance to purchase replacement wildland PPE is due to increased operational expenses, and legislative and voter-approved initiatives that limit the ability to generate sufficient revenue needed to replace PPE per NFPA standards. We are primarily funded through limited assessed value property taxes. Large areas of the District (63%) are agriculture, wildland, open space, or undeveloped properties that generate little tax. Multiple governmental buildings, Marana Municipal Building, Pima Community College, and numerous public schools and churches are located within the District and generate no tax revenue for the District. State legislation also impacts our revenue source. In 2009 the state legislature placed an 8% limit on tax levy increases, in 2011 they reduced the tax assessment of commercial properties and utilities by 2%, in 2012 they placed a 5% limit on assessed value increases, and in 2021 they reduced the tax assessment of commercial property by one-half percent each year until 2024. These legislative actions have constrained NWFD's revenue-generating capacity. To cover operations last year, NWFD's Governing Board approved a tax rate increase. That increase offset operating budget shortages but did not provide sufficient funding to replace aging equipment, PPE, vehicles, or complete major building repairs. This year the increase in pension and medical costs, step increases, personnel realignments, and budgeting an academy is approximately \$2.2 million. We also anticipate continued unprecedented inflationary increases in the cost of supplies and utilities, as well as several legislative items that, if passed, could have a negative impact on the District. Our AFG SAFER award ends in 2024, which will require us to fully fund the salaries and benefits of 10 firefighters (estimated 1.2 million a year). A recent project to convert the training center asphalt to concrete to address sinking issues, increased from \$1 to \$4.5 million due to the necessity of lowering utility lines to accommodate the

increased driveway depth. The unanticipated training drive increase has necessitated all non-critical facility projects to be delayed for several years. Northwest Fire District has searched for grant funding for several years to replace the wildland gear purchased in 2006. A potential grantor was identified last year, (Pascua Yaqui Tribe shared gaming revenue), and we immediately applied. The District was not chosen as a recipient of those funds. The District's revenue source is reliant on limited assessed value property taxes which provides 78% of our operating revenue. Other funding sources (22%) include income generated from service fees (e.g., inspections, & plan reviews), Smart & Safe AZ- Prop 207 sales tax revenue (in 2023 the state legislature significantly increased eligible participants which will reduce the amount received), interest earned, rent collected for ambulance space (we anticipate loss of this contract in the next fiscal year), an intergovernmental agreement to share the cost our Community Assistance Responders, and revenue collected from participating fire districts/departments and passed through to the City of Tucson for Dispatch services. NWFD's operating budget for the FY23-24 is \$56,636,695, this includes: Personnel/Fringe - \$36,558,407; Materials & Supplies - \$1,931,775; Prof Services-\$1,594,571; Capital Outlay - \$60,000; Utilities & Communications - \$1,712,946; Insurance - \$212,976; Repairs & Maintenance - \$1,528,743; Leases - \$257,277; Transfers in/out - \$2,400,000; Contingencies/Fund Balance - \$10,380,000. Most of the operating budget funds Personnel costs (65%), leaving 35% of revenue to cover all remaining operating expenses.

In cases of demonstrated economic hardship, and upon the request of the grant applicant, the FEMA Administrator may grant an Economic Hardship Waiver. Is it your organization's intent to apply for an Economic Hardship Waiver?

No

Other funding sources

This fiscal year, are you receiving Federal funding from any other grant program for the same purpose

No

for which you are applying for this grant?

This fiscal year, are you receiving Federal funding from any other grant program regardless of purpose? **Yes**

Please provide an explanation for other funding sources in the space provided below.

EMW-2019-FF-00063 Staffing for Adequate Fire and Emergency Response (SAFER), \$494,977 remaining funds were available in FY23-24 to reimburse 10 firefighter positions. Funding for this award has been depleted as of the end of January 2024.

Applicant and community trends

Please provide the following additional information about the applicant.

| Injuries and fatalities | 2023 | 2022 | 2021 |
|---|------|------|------|
| What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years? | 4 | 2 | 0 |
| What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years? | 2 | 4 | 1 |
| What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years? | 0 | 0 | 0 |
| What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years? | 41 | 21 | 37 |
| What is the total number of members with self-inflicted fatalities over the last three years? | 0 | 0 | 0 |

How many vehicles does your organization have in each of the type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession.



Seated riding positions

The number of seated riding positions must be equal or greater than the total number of frontline and reserve apparatus. If there are zero frontline and zero reserve apparatus, the number of seated riding positions must be zero..

| Type or class of vehicles | Number of frontline apparatus | Number of reserve apparatus | Number of seated riding positions |
|--|-------------------------------|-----------------------------|-----------------------------------|
| Engines or pumpers (pumping capacity of 750 gallons per minute (GPM) or greater and water capacity of 300 gallons or more): pumper, pumper/tanker, rescue/pumper, foam pumper, CAFS pumper, type I, type II engine urban interface. | 14 | 6 | 114 |
| Ambulances for transport and/or emergency response. | 8 | 2 | 20 |
| Tankers or tenders (water capacity of 1,000 gallons or more). | 2 | 0 | 4 |
| Aerial apparatus: aerial ladder truck, telescoping, articulating, ladder towers, platform, tiller ladder truck, quint. | 4 | 0 | 24 |
| Brush/quick attack (pumping capacity of less than 750 GPM and water carrying capacity of at least 300 gallons): brush truck, patrol unit (pickup w/ skid unit), quick attack unit, mini-pumper, type III engine, type IV engine, type V engine, type VI engine, type VII engine. | 4 | 0 | 22 |
| Rescue vehicles: rescue squad, rescue (light, medium, heavy), technical rescue vehicle, hazardous materials unit. | 2 | 0 | 10 |
| Additional vehicles: EMS chase vehicle, air/light unit, rehab units, bomb unit, technical support (command, operational support/supply), hose tender, salvage truck, ARFF (aircraft rescue firefighting), command/mobile communications vehicle. | 3 | 0 | 5 |

How many ALS Response vehicles are in your fleet? **22**

Is your department facing a new risk, expanding service to a new area, or experiencing an increased call volume? **Yes**

Please explain how your department is facing a new risk, expanding service to a new area, or experiencing an increased call volume.

The District provides service to the town of Marana, the fifth fastest growing city in Arizona. World Population Review reports “Marana is currently growing at a rate of 2.25% annually and its population has increased by 11.27% since the most recent census”. The District also provides service to unincorporated Pima County. World Population Review reports an estimated .82% growth rate for Pima County. In 2023 a total of 1,400 single family residential units were added to the District. The Districts Fire Plans Examiner has reported the following large projects under

construction: 3 apartment complexes, 3 self-storage facilities, a 300,000 square foot furniture store, and a Kroger Marketplace complex. With this tremendous growth, the District estimates the need for at least 2 fire stations within the next 2-3 years to provide the needed level of protection for our community. Due to our proximity to the southern border and the inflationary economy, residents experiencing homelessness have increased substantially within the District. NWFD is located at the northern range of the Sonoran Desert, with an arid subtropical climate. Our weather is usually dry and winter evenings can reach freezing temperatures. Homeless individuals rely on fires to keep warm, which increases the incidences of brush fires within the District. Governmental entities are anticipating higher rates of homelessness due to the current political climate and border crisis.

Community description

Please provide the following additional information about the community your organization serves.

| | |
|---|--|
| Type of jurisdiction served | Other |
| If "Other", please enter type of jurisdiction served. | Unincorporated communities within Pima County, and the Town of Marana |
| What type of community does your organization serve? | Rural |
| What is the square mileage of your first due response zone/jurisdiction served? | 190 |
| What percentage of your primary response area is protected by hydrants? | 34 |

| What percentage of your primary response area is for the following: | Percentage (must sum to 100%) |
|--|--------------------------------------|
| Agriculture, wildland, open space, or undeveloped properties | 63 |
| Commercial and industrial purposes | 7 |

| What percentage of your primary response area is for the following: | Percentage (must sum to 100%) |
|---|----------------------------------|
| Residential purposes | 30 |
| Total | 100 |

What is the permanent resident population of your first due response zone/jurisdiction served? **135865**

Do you have a seasonal increase in population? **Yes**

What is your seasonal increase in population (number of people)? **6793**

Please describe your organization and/or community that you serve.

NWFD is located in Pima County, AZ (pop. 1.075 mil), just north and west of the city of Tucson, (pop. 557,254), in the beautiful Southwest desert. NWFD is a special taxing District with 11 fire stations providing first response coverage for 190 sq. mi. and an estimated 135,865 residents, 43% residing in the Town of Marana (pop. 58,542), with the balance residing in the unincorporated county areas. NWFD is an internationally accredited, ISO Class 1, career department with 225 full-time firefighters actively engaged in firefighting duties. The NWFD employs a 3-shift, 3 on 4 off, 56-hr. work schedule to provide 24/7/365 coverage. In 2023, NWFD reported 18,983 responses, 73% of which were EMS/Rescue-related. It provides an “all hazards” range of emergency services including wildland fire and ALS medical transport services. It also provides public fire safety education, code enforcement, plans review, and fire investigation services to the community. The District participates in the Pima County Multi-Jurisdictional Hazard Mitigation Plan. NWFD has auto-aid agreements with the Golder Ranch Fire District and the City of Tucson. It has mutual aid agreements with 4 neighboring Fire Districts and participates in the Arizona Statewide Mutual Aid Compact. The NWFD serves a diverse socio-economic community with 10% of people living below the poverty level. A portion of the District lies within a federally identified opportunity zone. The ethnicity of the NWFD is primarily Caucasian

(59%) and Hispanic (30%). Children under 5 years of age and adults over the age of 65 represent 41% of the overall population. People living with a disability represent more than 14% of our population. NWFD experiences a slight increase in population (est. 6,793) during the winter months due to tourism and winter resident population, including students attending the University of Arizona. NWFD serves population densities ranging from many square miles of undeveloped land to areas that exceed the U.S. Census Bureau definition of urban density. Most of the development within NWFD is residential including single and multi-family dwellings. There is a substantial presence of retail occupancies along with a smaller percentage of warehouse and industrial type facilities. The economic base in NWFD is relatively diverse and is primarily supported by many large and small retail businesses, light industry, and the health service industry. Tourism also significantly influences the economy, contributing to a sizeable number of hotels and restaurants. The District has beautiful mountain hiking trails, and extensive bicycle trails, and our winter weather is fabulous. Tucson is known worldwide for their gem show and hosts a yearly rodeo. There is a moderate number of local, county, state and federal government facilities and offices that contribute to the area economy (but not the tax base) including 19 lower schools, and 4 high schools located within District boundaries. NWFD's auto-and mutual aid agreements, along with their and HazMat and Special Operations capabilities expand its involvement to the entire metropolitan Tucson area including facilities like United Technologies Corp. (an aerospace and defense contractor); various semi-conductor facilities; a large public power generating facility; the University of Arizona; Pima Community College; and several large, open-pit copper mines. Its participation in the Tucson-area Major Medical Response System (MMRS) commits them to participate in major medical incidents like the one that occurred on January 8, 2011, when a gunman shot and killed 6 persons, including a 9-year-old female and wounded an additional 13 persons including former Congressional Representative Gabrielle Giffords. Due to NWFD's proximity to the Tucson

International Airport, Davis-Monthan Air Force Base, and the Arizona Air National Guard, the potential for large life-loss incidents involving aircraft is ever-present.

Call volume

| Summary | 2023 | 2022 | 2021 |
|--|-------|-------|-------|
| Fire - NFIRS Series 100 | 306 | 278 | 247 |
| Overpressure Rupture, Explosion, Overheat (No Fire) - NFIRS Series 200 | 7 | 1 | 9 |
| Rescue & Emergency Medical Service Incident - NFIRS Series 300 | 13921 | 12720 | 11493 |
| Hazardous Condition (No Fire) - NFIRS Series 400 | 181 | 135 | 161 |
| Service Call - NFIRS Series 500 | 1850 | 1788 | 2145 |
| Good Intent Call - NFIRS Series 600 | 2211 | 1831 | 1614 |
| False Alarm & Falls Call - NFIRS Series 700 | 501 | 455 | 465 |
| Severe Weather & Natural Disaster - NFIRS Series 800 | 4 | 3 | 5 |
| Special Incident Type - NFIRS Series 900 | 2 | 2 | 0 |
| Total | 18983 | 17213 | 16139 |

Fire

| How many responses per year per category? | 2023 | 2022 | 2021 |
|--|------|------|------|
| "Structure Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 111-120) | 132 | 73 | 57 |
| "Vehicle Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 130-138) | 58 | 49 | 58 |
| "Vegetation Fire" (Of the NFIRS Series 100 calls, NFIRS Codes 140-143) | 96 | 72 | 70 |

| How many responses per year per category? | 2023 | 2022 | 2021 |
|--|-------------|-------------|-------------|
| Total | 286 | 194 | 185 |

| Total acreage per year | 2023 | 2022 | 2021 |
|---------------------------------------|-------------|-------------|-------------|
| Total acreage of all vegetation fires | 59 | 71 | 30 |

Rescue and emergency medical service incidents

| How many responses per year per category? | 2023 | 2022 | 2021 |
|--|-------------|-------------|-------------|
| "Motor Vehicle Accidents" (Of the NFIRS Series 300 calls, NFIRS Codes 322-324) | 620 | 549 | 511 |
| "Extrications from Vehicles" (Of the NFIRS Series 300 calls, NFIRS Code 352) | 1 | 0 | 2 |
| "Rescues" (Of the NFIRS Series 300 calls, NFIRS Code 300, 351, 353-381) | 18 | 10 | 21 |
| EMS-BLS Response Calls | 4152 | 5316 | 5632 |
| EMS-ALS Response Calls | 4690 | 5816 | 5932 |
| EMS-BLS Scheduled Transports | 0 | 0 | 0 |
| EMS-ALS Scheduled Transports | 0 | 0 | 0 |
| Community Paramedic Response Calls | 0 | 0 | 0 |
| Total | 9481 | 11691 | 12098 |

Mutual and automatic aid

| How many responses per year per category? | 2023 | 2022 | 2021 |
|---|-------------|-------------|-------------|
| Amount of times the organization received Mutual Aid | 308 | 73 | 85 |
| Amount of times the organization received Automatic Aid | 1022 | 583 | 1606 |

| How many responses per year per category? | 2023 | 2022 | 2021 |
|---|------|------|------|
| Amount of times the organization provided Mutual Aid | 44 | 36 | 77 |
| Amount of times the organization provided Automatic Aid | 2011 | 2482 | 2205 |
| Of the Mutual and Automatic Aid responses, amount that were structure fires | 308 | 356 | 302 |
| Total | 3693 | 3530 | 4275 |

Grant request details

Are you requesting a Micro Grant? A Micro Grant is **No** limited to \$75,000 in federal resources.

Grand total: \$103,467.60

Program area: Operations and safety

▶ **Activity: Personal Protective Equipment (PPE) \$103,467.60**

Grant request summary

The table below summarizes the number of items and total cost within each activity you have requested funding for. This table will update as you change the items within your grant request details.

Grant request summary

| Activity | Number of items | Total cost |
|-------------------------------------|-----------------|---------------------|
| Personal Protective Equipment (PPE) | 2 | \$103,467.60 |
| Total | 2 | \$103,467.60 |

Is your proposed project limited to one or more of the [following activities](#) : Planning and development of policies or processes. Management, administrative, or personnel actions. Classroom-based training. Acquisition of mobile and portable equipment (not involving installation) on or in a building.

Yes

Budget summary

Budget summary

| Object class categories | Total |
|--|---------------------|
| Personnel | \$0.00 |
| Fringe benefits | \$0.00 |
| Travel | \$0.00 |
| Equipment | \$103,467.60 |
| Supplies | \$0.00 |
| Contractual | \$0.00 |
| Construction | \$0.00 |
| Other | \$0.00 |
| Total direct charges | \$103,467.60 |
| Indirect charges | \$0.00 |
| TOTAL | \$103,467.60 |
| Non-federal resources | |
| Applicant | \$9,406.15 |
| State | \$0.00 |
| Other sources | \$0.00 |
| Remarks | |
| Total Federal and Non-federal resources | |
| Federal resources | \$94,061.45 |

| Object class categories | Total |
|-------------------------|---------------------|
| Non-federal resources | \$9,406.15 |
| TOTAL | \$103,467.60 |
| Program income | \$0.00 |

Contact information

Did any individual or organization assist with the development, preparation, or review of the application to include drafting or writing the narrative and budget, whether that person, entity, or agent is compensated or not and whether the assistance took place prior to submitting the application?

No

Secondary point of contact

Please provide a secondary point of contact for this grant.

The Authorized Organization Representative (AOR) who submits the application will be identified as the primary point of contact for the grant. Please provide one secondary point of contact for this grant below. The secondary contact can be members of the fire department or organizations applying for the grant that will see the grant through completion, are familiar with the grant application, and have the authority to make decisions on and to act upon this grant application. The secondary point of contact can also be an individual who assisted with the development, preparation, or review of the application.

Tabitha F Walsh
Finance Manager

twalsh@nwfaz.gov

Primary phone
5208871010
Work

Fax

Additional phones
5208871010 ext 2907
Work

Assurance and certifications

OMB number: 4040-0007, Expiration date: 02/28/2025 [View burden statement](#)

SF-424B: Assurances - Non-Construction Programs

OMB Number: 4040-0007

Expiration Date: 02/28/2025

Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a

- result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
 19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

Certifications regarding lobbying

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

OMB number: 4040-0013, Expiration date: 02/28/2025 [View burden statement](#)

SF-LLL: Disclosure of Lobbying Activities

OMB Number: 4040-0013

Expiration Date: 02/28/2025

Complete only if the applicant is required to do so by 44 C.F.R. part 18. Generally disclosure is required when applying for a grant of more than \$100,000 and if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Further, the recipient shall file a disclosure form at the end of each calendar quarter in which there occurs any event described in 44 C.F.R. § 18.110(c) that requires disclosure or that materially affects the accuracy of the information contained in any disclosure form previously filed by the applicant.

The applicant is not currently required to submit the SF-LLL.

Notice of funding opportunity

I certify that the applicant organization has consulted the appropriate Notice of Funding Opportunity and that all requested activities are programmatically allowable, technically feasible, and can be completed within the award's Period of Performance (POP).

Accuracy of application

I certify that I represent the organization applying for this grant and have reviewed and confirmed the accuracy of all application information submitted. Regardless of intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, enforcement actions taken against an existing award pending investigation or review, or referral to the DHS Office of Inspector General.

Authorized Organizational Representative for the grant

By signing this application, I certify that I understand that inputting my password below signifies that I am the identified Authorized Organization Representative for this grant. Further, I understand that this electronic signature shall bind the organization as if the application were physically signed and filed.

Authorization to submit application on behalf of applicant organization

By signing this application, I certify that I am either an employee or official of the applicant organization and am authorized to submit this application on behalf of my organization; or, if I am not an employee or official of the applicant organization, I certify that the applicant organization is aware I am submitting this application on its behalf, that I have written authorization from the applicant organization to submit this application on their behalf, and that I have provided contact information for an employee or official of the applicant organization in addition to my contact information.

