



## Northwest Fire District Governing Board

13535 North Marana Main Street  
Marana, Arizona

SCHEDULED

### FIRE CHIEF'S REPORT

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<b>Date:</b>	April 22, 2025
<b>To:</b>	Governing Board
<b>From:</b>	Scott Draper
<b>Department:</b>	Operational Services
<b>Agenda Item</b>	Operational Services Board Report

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#### ACTIVITIES:

##### Deputy Chief, Brian Keeley, Preparedness

##### Prevention Services – Division Chief Collin Wyckoff

The following is a report on activities in the Prevention Division:

##### Activity:

- The Prevention Division reviewed 76 plan submittals (In-District -67, Rincon Valley Fire District (RVFD) – 9) and billed \$310,156.52 in permitting fees fiscal year-to-date
- NWFD Inspectors conducted 318 occupancy inspections and mitigated 129 Fire Code violations
- NWFD responded and investigated 12 fires, saving \$690,844.00 in property value, with 0 civilian casualties
- Attended the NWFD Governing Board Budget Study Session
- Attended NWFD Leadership Committee meeting
- Attended NWFD Operations meeting
- Attended the Recruit Class 24-01 Graduation

##### Outside Agency Engagement

- Attended battery energy storage facilities building pre-application meeting with the Town of Marana
- Attended Life Beyond Books at Flowing Wells Middle School
- Attended the regional joint fire investigation meeting
- Attended the Southern Arizona Fire Marshals meeting
- Attended the Town of Marana street standards process manual update

##### Training – Division Chief Ian Cassidy

The following is a report on activities in the Training Division in the month of March 2025:

##### Jeff Piechura NWFD Training Center – Hours of Utilization

- Total Hours of Utilization: 480.0
- Formal Training Class Hours: 158.0
- Community Partners & Outside Contracted Hours: 111.0
- Drop-in Training Hours: 137.0

- Other Internal Use: 20.0

### **Training Request Tickets Received/Completed (Help Desk)**

- Number of Tickets Received This Month: N/A
- Number of Tickets Completed: N/A
- Total Tickets Received YTD: N/A

\*Ticketing system software is currently being replaced; numbers will be updated when new service is established.

### **Formal Training Completed/In-Progress (Mandatory)**

- Academy 24-01 – 24 weeks completed; 0 weeks remain
- 21 Recruits graduated and assigned
- Quarter One (Q1) Company Readiness Drills Completed – Search & Rescue Evaluation
- Emergency Building Shoring (EBS) Structural Collapse Technician Course

### **Drop-In Training Completed**

- Burn Building Evolutions
- Forcible Entry
- Ventilation
- Engineer Practical Testing Practice
- Captain Test Preparation

### **Training Opportunity Requests Issued (Optional)**

- None

### **Training Memos Written/Released**

- Quarter Two (Q2) Technical Rescue Technician (TRT)/HazMat/Wildland Refresher Training
- Training Paramedic Internal Assignment Request (IAR)
- Training Firefighter IAR
- Engineer Testing Internal Opportunity Request (IOR)
- Captain Testing IOR

### **Professional Development Completed/In-Progress**

- None

### **Percentage of Annual Training Credential Completion**

- Credential Completions Year-to-Date
  - Fire Fit-Physical Fitness: 26%
  - Special Operations Annual Refresher: 33%
  - Occupational Safety and Health Administration (OSHA) Compliance: 16%
  - Insurance Services Office (ISO) Facilities: 7%
  - ISO Company Training: 22%
  - ISO Hazmat: 22%
    - ISO Driver/Operator: 38%
    - ISO Fire Officer: 33%

## **Training Development & Updates**

### **Captain Owen (Suppression):**

- Completed Recruit Academy 24-01 which began on 10/1/24
- Recruits graduated and have been assigned to Response Division
- Finished delivery of the Quarter One (Q1) Company Readiness Drill (CRD) which focused on search and rescue
- Responded to multiple training requests and approved fire training to ensure 100% compliance with FireRescue1 (FR1) training data for year-end completion

### **Captain Simmons (EMS):**

- Assisted with Academy Class 24-01
- Completed development of a new National Registry of Emergency Medical Technicians (NREMT) tracking credential which will bring consistency with new standards
- Continued notifications and approvals for multiple members with expiring NREMT certifications in March
- Finished delivery of Q1 CRD on search and rescue

### **Captain Medlen (Special Operations):**

- Assisted with Academy Class 24-01
- Assisted with Q1 CRD delivery
- Completed delivery of Academy 24-01 special operations training
- Continued work on an elevator rescue course
- Began to prepare for Captain Cranford's Assignment at Training in April

### **Paramedic Pierpont (EMS):**

- Assisted with Academy Class 24-01
- Assisted with Q1 CRD delivery
- Continued maintenance on all training mannequins, ensuring all are functional and made repairs to keep each at serviceable levels
- Continued writing intra-departmental procedure on Emergency Medical Service (EMS) mannequin maintenance and Emergency Medical Technician (EMT) class administration
- Began preparing for new Training Paramedic arrival in July

### **Engineer Emans (Suppression/Driver Training):**

- Assisted with Academy Class 24-01
- Completed preparations for the May 2025 Driver Operator Program – A new textbook will be utilized.
- Continued preparations for an Engineer process and the subsequent Engineer Academy

### **AA II Ortiz (Support):**

- Responded to training ticket requests which required scheduling of training rooms
- Continued writing intra-departmental procedures for the Administrative Assistant of Training's position
- Uploaded program files as they were completed to Laserfiche

**Division Chief Cassidy (Support):**

- Completed all work with Academy Class 24-01
- Continued work on a re-write of the Battalion Chief Certification Program, to be delivered in 2025
- Responded to multiple training tickets
- Wrote multiple memos regarding training topics and upcoming events
- Assisted with Special Operations Captain assignment interviews
- Began work on additional security measures for the Training Center with the assistance of the Facilities Division
- Began preparations for Academy 26-01
- Met with the Community Relations Division on Academy Family Night and Academy Graduation for an After-Action Review which will result in greater efficiencies in the future

**Internal Meetings Attended/Hosted**

- EMS Quality Assurance (QA)/Quality Improvement (QI) compliance meetings (bi-weekly): Training
- Training Staff meetings (bi-weekly): Training
- Operations Meeting: Training
- Equipment Work Group Meeting: Training
- Leadership Committee Meeting: Admin
- Awards Work Group Meeting: Admin
- Asset Works Meeting
- Fire Investigators Meeting

**External Meetings/Training Hosted**

- Countryside Village HOA Meeting: Station 338
- American Backflow Prevention Course
- Rotary Club of Marana Meeting: Training
- Granite Mountain Paramedic Refresher
- Border Patrol EMT Refresher

**Medical Services – Division Chief Shawn Twilling**

- NWFD performed 752 transports for the month of March, consisting of 517 Advanced Life Support (ALS) transports and 235 Basic Life Support (BLS) transports, 239 transfers of care to other providers, and 407 Patient Refusals, with 100% Quality Assurance (QA)/Quality Improvement (QI) of 1,437 reports (including misc. reports, i.e. dead-on scene)
- Attended weekly communications meetings with Tucson Fire Department (TFD) and Public Safety Communications Department (PSCD)
- Participated in the monthly map roll process with Geographic Information System (GIS) and PSCD
- Attended the monthly Leadership Committee meeting
- Attended the bi-monthly Emergency Medical Service (EMS) Continuous Quality Improvement (CQI) meeting
- Attended the bi-monthly EMS and Training meeting
- Attended the bi-monthly EMS and Operations meeting
- Attended the Protocol Development and Review Committee

- Attended the monthly Digitech status meeting
- Attended the Southeastern Arizona EMS (SAEMS) Base Hospitals Managers meeting
- Attended Pima County EMS (PEMS) meeting
- Attended ImageTrend National Emergency Response Information System (NERIS) meeting
- Monthly controlled substance audit
- Assisted with multiple user access for CompX (electronic access to apparatus drug boxes) and UCAPIT machines
- Assisted with various records release requests
- Attended weekly meetings with NWFD sponsored Paramedic Student Shane Larson
- Attended meeting with PSCD and Auto-Aid partners for MD-Ally telehealth press conference
- Attended NWFD Budget Study Session
- Finalized Department of Health Services (DHS) ambulance loadout list for NWFD ambulances
- Attended monthly Operations meeting
- Hosted UCAPIT demo for Santa Rita Fire District

### **Division Chief of Response – Dave Resnick**

#### Operational Trainings and Meetings

- Attended Pima Regional Training/Exercise Committee meeting
- Attended Leadership Committee meeting
- Attended budget prep meeting
- Attended NWFD/UKG migration meeting via Teams
- Conducted interview for Special Operations Captain Assignment
- Attended Division meeting with the Fire Chief
- Attended NWFD Division Meeting
- Attended 2025 Wildland Kickoff meeting
- Attended Marana Founders' Day meetings
- Continued updating information in Telestaff
- Attended Operations meeting
- Attended Academy 24-01 Graduation

#### Special Operations

- 3/3-3/7 Hosted Regional Emergency Building Shoring (EBS) Class - 40-hour structural collapse class
- 3/4-3/6 Assisted with Academy ropes class
- 3/10-3/12 Assisted with Academy confined space class
- 3/17-3/18 Assisted with Academy trench class

#### Ceremonial Unit - Captain Matt Storms, Ceremonial Unit Leader

- 3/1 Safety Day at Tucson Mall – Multi-agency posting of colors
- 3/15 Marana Founder's Day Parade – Marana Police Department (MPD)/NWFD/Pipes and Drums
- 3/15 Pipes conducted their annual St. Patrick's Day pub crawl

- 3/16 Pipes attend the Tucson St. Patrick's Day parade
- 3/17 Pipes and Drums played for Paramedic Dave Arneson's Air Force Retirement Ceremony
- 3/17 NWFD Honor Guard assisted Tucson Fire Department (TFD) with the funeral services of Battalion Chief (BC) Pat Quinn, former TFD BC and NWFD Board Member
- 3/20 NWFD Academy 24-01 Graduation
- 3/22 NWFD & MPD presented colors for Cal-Portland Cement annual company gathering
- 3/22 Ceremonial unit presented colors for the Elks Lodge located in Station 331's first due in recognition of one of their long-time members and former service member

#### Wildland – Engineer Scott Peru, Wildland Coordinator

- 2025 Red Card Issuance
- Catalina Park Wildland Prep Program

#### Community Assistance Program (CAP)

- In-District Responses – 46
- Out of District Responses – 19
- Total Monthly Responses – 65

Total Annual CAP Responses - 587

#### CAP Community Engagement

- Oro Valley Police Department Citizen Academy
- Animal Cruelty Task Force
- Tucson Communications Center
- Bio One Restoration

#### CAP Training and Events

- Dementia Behavior
- Understanding Trauma
- Personality Priorities at Work

#### **Health And Safety – Division Chief Robert Corbell**

- Attended Leadership Committee meeting
- Attended Governing Board Budget Study Session
- Attended Station 331 Battalion Chief Headquarters safety inspection
- Attended Arizona Counter Terrorism Information Center (ACTIC) State Intelligence meeting via Zoom
- Attended Operations meeting
- Continued development on 40-hour Safety Captain job description
- Finalized Heat Injury and Illness Program
- Attended First Responder Mental Health Conference planning session

#### **Safety Officers Report – Cpt. D. Castillo, Cpt. R. Fult, Cpt. A. Carter**

- Continued support for scheduling annual Personal Protective Equipment (PPE) inspections and annual station inspections of PPE

- Continued work on hearing conservation survey
- Continued work on Carcinogen Reduction Program

**Peer Support Team – Firefighter Damien Vrbanic – Peer Support Team Coordinator**

- There were six (6) peer-to-peer interactions
- Continued collaboration with Dan Ingram on Chaplain program

**Peer Fitness Team – Cpt. J. Lebrun**

- Work Hardening Contact Hours - 24 hours
  - Returned three (3) suppression members back to shift
- Training PT Hours for Academy - 693 hours
- In-station Fitness Team assistance – 72 hours
- Purchased new gym equipment for Station 341

**GOALS:**

To save lives, protect property, and care for our community.

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**Attachments**

Operations Statistics  
Prevention Statistics  
March 2025 CAP Statistics