

**Facilities Department Work Orders - Past 30 Days**
**Work Orders Completed**

Asset ID	Assigned	Purpose	Status	Created	Completed
ST331 PLUMB	Facilities Staff	Mop sink faucet dripping	COMPLETED	2/16/2024	2/16/2024
ADMIN PLUMB	Facilities Staff	Breakroom faucet drips	COMPLETED	2/7/2024	2/15/2024
ST330 GROUNDS	Facilities Staff	H&S Check scupper drain	COMPLETED	2/13/2024	2/14/2024
ST330 PLUMB	Facilities Staff	H&S Water leak in laundry	COMPLETED	2/13/2024	2/13/2024
ST331 WASHER	Facilities Staff	Repair detergent dispenser	COMPLETED	2/12/2024	2/12/2024
ST330 PLUMB	Facilities Staff	H&S Reattach splash guard	COMPLETED	2/13/2024	2/9/2024
ST341 PLUMB	Facilities Staff	Auto flush in-op	COMPLETED	2/8/2024	2/9/2024
BC331 ROOF	Facilities Staff	water dripping from hallway restroom fan	COMPLETED	1/23/2024	2/9/2024
ST330 PEST	Facilities Staff	Drop of ant bait traps	COMPLETED	2/7/2024	2/7/2024
ST330 DISH WSHR 1	Facilities Staff	Check left dishwasher	COMPLETED	2/7/2024	2/7/2024
ST332 ROOF	Facilities Staff	Water leak	COMPLETED	2/2/2024	2/5/2024
TRNG.B PLUMB	Facilities Staff	Shower dripping	COMPLETED	1/22/2024	2/2/2024
TRNG.B BLDG	Facilities Staff	gym door seal replacement	COMPLETED	1/8/2024	2/1/2024
ST341 GATE	Facilities Staff	Repair entry gate	COMPLETED	1/3/2024	2/1/2024
ST341 DISH WSHR	Facilities Staff	Dishwasher basket degraded	COMPLETED	1/3/2024	1/31/2024
ST341 PLUMB	Facilities Staff	Kitchen faucet leaking	COMPLETED	1/3/2024	1/31/2024
ST330 BLDG	Facilities Staff	Adjust warning beacon	COMPLETED	1/29/2024	1/29/2024
ST330 BLDG	Facilities Staff	repair/replace dinning chairs	COMPLETED	1/24/2024	1/29/2024
ST341 PLUMB	Facilities Staff	toilet leak	COMPLETED	1/16/2024	1/26/2024
ST339 PLUMB	Facilities Staff	Lobby sink not draining	COMPLETED	1/22/2024	1/22/2024
ST335 GRILL	Facilities Staff	Grill in-op	COMPLETED	1/10/2024	1/22/2024
ST332 MATTRESS	Facilities Staff	mattress covers needed	COMPLETED	2/9/2024	2/9/2024
Clean/Sanitize Ice machines x 10 sites	Facilities Staff	CLEAN AND SANITIZE ICE MACHINE	COMPLETED	1/31/2024	2/15/2024
FHQ ICE MACHINE	Facilities Staff	Swap Fhq Ice machine	COMPLETED	1/18/2024	2/5/2024
ADMIN HVAC DOA-1 (NORTH)	Facilities Staff	Clean unit and replace filters	COMPLETED	1/23/2024	1/30/2024
ADMIN HVAC DOA-2 (SOUTH)	Facilities Staff	Clean unit and replace filters	COMPLETED	1/19/2024	1/30/2024
TRNG.B ICE	Facilities Staff	CLEAN AND SANITIZE ICE MACHINE	COMPLETED	1/30/2024	1/29/2024
ST337 HVAC AC01	Facilities Staff	Swap fan motor Ac1	COMPLETED	10/27/2023	1/26/2024
LOGS HVAC UH01	Facilities Staff	Bay heater not lighting	COMPLETED	1/22/2024	1/25/2024
TRNG.B HVAC UH02	Facilities Staff	BAY HEATER NOT WORKING	COMPLETED	1/18/2024	1/25/2024
LOGS BLDG	Facilities Staff	Remove all debris from cube area and office furniture	COMPLETED	1/29/2024	1/31/2024
TRNG.E BLDG	Facilities Staff	H&S Clean light lenses	COMPLETED	12/21/2023	2/12/2024
ST341 GROUNDS	Facilities Staff	Remove and dispose of tree	COMPLETED	1/12/2024	2/7/2024
TRNG.A BLDG	Facilities Staff	H&S Missing ceiling tile/bent track	COMPLETED	1/5/2024	2/7/2024
TRNG.A BLDG	Facilities Staff	H&S erosion damage	COMPLETED	1/5/2024	2/6/2024
ST338 BLDG	Facilities Staff	Repair countertop	COMPLETED	1/24/2024	2/5/2024
TRNG.B BLDG	Facilities Staff	H&S Replace missing cover plates	COMPLETED	12/21/2023	2/1/2024
ST339 GROUNDS	Facilities Staff	H&S Trim trees	COMPLETED	10/16/2023	1/29/2024
TRNG GROUNDS	Facilities Staff	Limb trees around trng drive	COMPLETED	12/20/2023	1/19/2024
ST339 BLDG	Facilities Staff	remove old alert system	COMPLETED	12/13/2023	2/16/2024
ST330 BLDG	Facilities Staff	Remove old alert system	COMPLETED	8/18/2023	2/14/2024
ST330 ELEC	Facilities Staff	H&S Light out in turnout room	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S GFI in-op	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S lights out in foyer	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S light out in utility room	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S 4 Gfi's in-op	COMPLETED	2/13/2024	2/13/2024
ST330 ELEC	Facilities Staff	H&S Repair lights K/D	COMPLETED	2/13/2024	2/13/2024
ST333 ELEC	Facilities Staff	repair dining table can light	COMPLETED	2/12/2024	2/12/2024
ST338 ELEC	Facilities Staff	repair lobby bathroom light	COMPLETED	2/12/2024	2/12/2024
ADMIN GATE	Facilities Staff	troubleshoot	COMPLETED	2/12/2024	2/9/2024
ADMIN ELEC	Facilities Staff	Install hooks for extension cords	COMPLETED	2/7/2024	2/9/2024
ADMIN BLDG	Facilities Staff	Patch hole in parapet	COMPLETED	2/7/2024	2/7/2024
ADMIN ELEC	Facilities Staff	add 3 more extension cords	COMPLETED	2/7/2024	2/6/2024
TRNG.B ELEC	Facilities Staff	H&S Repair South exterior light	COMPLETED	1/5/2024	2/1/2024
ST336 EXTRACTOR	Facilities Staff	Detergent dispenser not functioning properly	COMPLETED	1/30/2024	1/31/2024
ST339 ROOF	Facilities Staff	Roof leak	COMPLETED	1/2/2024	1/31/2024
ST332 BLDG	Facilities Staff	Remove old alert system	COMPLETED	4/18/2022	1/31/2024
ST332 ELEC	Facilities Staff	outside light inoperable	COMPLETED	5/24/2021	1/31/2024
ADMIN ELEC	Facilities Staff	Adjust light sensor	COMPLETED	1/26/2024	1/29/2024
ST333 PLUMB	Facilities Staff	Replace damaged toilet	COMPLETED	1/26/2024	1/27/2024
TRNG.B ELEC	Facilities Staff	H&S install electrical outlets	COMPLETED	1/5/2024	1/26/2024
TRNG UTILITIES	Facilities Staff	verify info	COMPLETED	1/24/2024	1/24/2024
FLEET ELEC	Facilities Staff	troubleshoot light fixture	COMPLETED	1/19/2024	1/18/2024
ST336 HVAC CU02	Facilities Staff	troubleshoot gym A/C	COMPLETED	1/19/2024	1/18/2024

**73 Work Orders Completed by Facilities Staff**

Asset ID	Assigned	Purpose	Status	Created	Completed
Pest Control service x 21 Bldgs	Bill's Home Service	Monthly Pest Control Service	COMPLETED	2/6/2024	2/15/2024
ADMIN BLDG	Cintas	Admin mat service	COMPLETED	1/31/2024	1/29/2024
ADMIN INTRUSION ALARM	Connect Security	Security monitoring	COMPLETED	2/2/2024	1/31/2024
Janitorial service x 4 sites	Jan Pro Janitorial Service	Monthly Janitorial service	COMPLETED	2/5/2024	1/31/2024
ADMIN BLDG	KELLEY BROS OF ARIZONA, INC.	Lock in-op	COMPLETED	1/30/2024	1/18/2024
ST333 BAY DOOR GATE PM1	Miner Southwest	Bay Door and Gate Pm's	COMPLETED	2/6/2024	2/1/2024
ST332 BAY DOOR PM1	Miner Southwest	Bay Door and Gate Pm's	COMPLETED	2/6/2024	2/1/2024
ST331 BAY DR 5	Miner Southwest	Replace damaged pneumatic hose	COMPLETED	1/31/2024	1/29/2024

ST331 BAY DR 2	Miner Southwest	Door cables need replaced	COMPLETED	1/31/2024	1/29/2024
ST331 BAY DR 3	Miner Southwest	Door cables need replaced	COMPLETED	1/31/2024	1/29/2024
ST331 BAY DR 1	Miner Southwest	Door cables need replaced	COMPLETED	1/31/2024	1/29/2024
ST331 BAY DR 3	Miner Southwest	Rear Bay Door #6 in-op	COMPLETED	12/22/2023	1/29/2024
ST330 BAY DR 2	Miner Southwest	Door 2 take up reel needs replaced	COMPLETED	1/23/2024	1/19/2024
ST330 GATE WEST	Miner Southwest	Gate keypad in-op	COMPLETED	12/21/2023	1/19/2024
HVAC PM x 15 sites	Tolin Mechanical	HVAC Pm	COMPLETED	2/5/2024	1/31/2024
ADMIN BLDG	Vangaurd cleaning systems	Monthly Cleaning service	COMPLETED	2/2/2024	1/31/2024

#### 53 Work Orders completed by Contractors

#### Work Orders Pending

Asset ID	Assigned	Purpose	Status	Created
ST331 BAY DR 5	Facilities Staff	H&S check bay door 5	ACTIVE	2/16/2024
ST331 ROOF	Facilities Staff	H&S check bay roof for leaks	ACTIVE	2/16/2024
BC331 ROOF	Facilities Staff	remove, clean and replace roof penetrations	ACTIVE	2/9/2024
ADMIN BLDG	Facilities Staff	Front door not staying open	ACTIVE	2/9/2024
ST336 FIT EQP	Facilities Staff	new yoga mats wanted	ACTIVE	2/9/2024
ST337 ICE	Facilities Staff	CLEAN AND SANITIZE ICE MACHINE	ACTIVE	1/31/2024
ST337 HVAC AC01	Facilities Staff	SEAL DUCT ON AC 1 FOR WATER LEAKING INTO DUCT	ACTIVE	1/31/2024
TRNG.B HVAC UH04	Facilities Staff	Convert heater to Lp	ACTIVE	1/29/2024
TRNG.B HVAC UH03	Facilities Staff	Convert heater to Lp	ACTIVE	1/29/2024
TRNG.B HVAC UH01	Facilities Staff	Convert heater to Lp	ACTIVE	1/29/2024
TRNG.B HVAC UH02	Facilities Staff	Convert heater to Lp	ACTIVE	1/29/2024
ST339 HVAC EC01	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST332 HVAC EC02	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST332 HVAC EC01	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST330 HVAC EC02	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST330 HVAC EC01	Facilities Staff	Clean and coat Evap Basin	ACTIVE	1/18/2024
ST330 ROOF	Facilities Staff	Roof leak	ACTIVE	2/13/2024
ST330 BLDG	Facilities Staff	H&S replace missing baseboard	ACTIVE	2/13/2024
LOGS BLDG	Facilities Staff	Pigeons at Logs	ACTIVE	2/7/2024
TRNG.TOWER BLDG	Facilities Staff	Powerwash/scrub tower door - experimental cleaning	ACTIVE	1/29/2024
TRNG.B HVAC DAC01	Facilities Staff	Clean Bay Vents	ACTIVE	1/29/2024
ST331 ELEC	Facilities Staff	H&S Repair junction box connection	ACTIVE	2/16/2024
ST331 ELEC	Facilities Staff	H&S Remove wiring and repair light	ACTIVE	2/16/2024
ST331 ELEC	Facilities Staff	H&S Replace 2 single pole breakers w/2 pole breaker	ACTIVE	2/16/2024
ST331 ELEC	Facilities Staff	H&S Light out in Gym	ACTIVE	2/16/2024
ST331 ELEC	Facilities Staff	H&S Light out in foyer	ACTIVE	2/16/2024
ST330 ELEC	Facilities Staff	H&S Bay lights out	ACTIVE	2/13/2024
ADMIN BLDG	Facilities Staff	Paint Patch hole in parapet	ACTIVE	2/12/2024
ADMIN ELEC	Facilities Staff	Electrical needs for Bc trucks	ACTIVE	2/5/2024

#### 29 Work Orders Pending for Facilities Staff

Asset ID	Assigned	Purpose	Status	Created
Pest Control x 8 sites	Bill's Home Service	Monthly Pest Control Service	ACTIVE	2/6/2024
ST339 FACP	Cintas	FACP showing fault	ACTIVE	1/22/2024
ST332 BLDG	Kittle Design & Construction	Patch and repaint W half of building	ACTIVE	1/30/2024
ST333 GATE FRONT	Miner Southwest	Gate repair	ACTIVE	2/9/2024

#### 11 Work Orders Pending for Contractors

#### Calendar Items

Safety Committee Meeting  
Strategic Plan Reporting Session  
Chief Piechura Tribute Ribbon Cutting  
Station 331 Annual Inspection  
RFP 24-05-C28 (Training Drive) Evaluation Meeting  
Strategic Plan Development Meeting