



**Northwest Fire District
Governing Board**
13535 North Marana Main Street
Marana, Arizona

SCHEDULED

MEMORANDUM NO. {{item.tracking_number}}

Date:	August 27, 2024
To:	Governing Board
From:	Raymond Thibault, Procurement & Contract Specialist
Division:	Business Services
Type of Action:	Formal Action/Motion
Strategic Plan Goals:	Create greater financial efficiencies and ensure financial sustainability and responsibility Support and reinforce the critical functions of personnel related services
Agenda Item:	Approval to Authorize Staff to release Request for Proposals (RFP) No. 25-04-C29 for Occupational Health Services

RECOMMENDATION:

Staff recommends authorization to release Request for Proposals (RFP) No. 25-04-C29 for Occupational Health Services.

MOTION:

Move to authorize staff to begin an RFP No. 25-04-C29 for Occupational Health Services.

DISCUSSION:

This solicitation will enable the District to seek competitive pricing for Occupational Health Services to ensure the well-being of employees, maximize efficiencies, and meet the District's mission. This RFP will also allow the District to secure a contract with a vendor for these services since the current contract is set to expire at the end of this year.

ALTERNATIVES:

None recommended.

Fiscal Impact

FISCAL YEAR: 24/25

BUDGETED Y/N: Yes

AMOUNT REQUESTED: N/A

FISCAL IMPACT:

This is a budgeted annual expense in the Human Resource Services Division budget line for Health Services.

Attachments

RFP 25-04-C29 Occupational Health Services