



**Northwest Fire District
Governing Board**
13535 North Marana Main Street
Marana, Arizona

SCHEDULED

MEMORANDUM NO. {{item.tracking_number}}

Date:	August 27, 2024
To:	Governing Board
From:	Raymond Thibault, Procurement & Contract Specialist
Division:	Business Services
Type of Action:	Formal Action/Motion
Strategic Plan Goals:	Maximize collaboration with outside partners and stakeholders Create greater financial efficiencies and ensure financial sustainability and responsibility
Agenda Item:	Discussion and Possible Action Approving Multiple Change Orders and the Purchase of Necessary Equipment for Two (2) North Star Ambulances in the Amount of \$158,152 and the Associated Revision to the Capital Improvement Program (CIP)

RECOMMENDATION:

Staff recommends approval of multiple Change Orders and the purchase of necessary equipment for two (2) North Star Ambulances and revising the current Capital Improvement Program (CIP) accordingly.

MOTION:

Move to approve multiple Change Orders and the purchase of necessary equipment for two (2) North Star Ambulances in the amount of \$158,152 and the necessary revisions to the current Capital Improvement Program (CIP) as discussed.

DISCUSSION:

On December 12, 2023, the Governing Board approved the purchase of two (2) North Star Ambulances from Braun Northwest Inc. The District is seeking approval to increase the funding request for the items listed on Change Orders #1, #2, and #3 for a net amount of \$4,837 including tax.

The Change Order items are related to decisions during the preconstruction meeting. The major changes are related to safety constraint systems for the Attendant Seat and new requirements from the Department of Health Services (DHS) that will be mandatory for all seated positions in the patient compartment. A summary of each change order is listed below:

- Change Order #1 is a credit of (\$5,200) for a stock race red chassis.
- Change Order #2 is a credit of (\$950) for changes to three exterior shelves, attendant seat, four-point seat belts, driver console box, shoreline circuit box, battery modification, 12V power receptacles, and deleted travel.

- Change Order #3 is an addition of \$10,600 for changes to the cabinet 11 door, cool cabinets, and the addition of 360-degree HD cameras.

The District is also seeking approval for the required equipment for the two (2) ambulances to be installed during the build process at Braun Northwest. The District submitted a request for FY24/25 Congressionally Directed Spending for the required equipment, but was informed on August 6, 2024, the request was not included in the Senate Appropriations Committee's draft Labor, Health, and Education Appropriations Bill. The equipment includes two (2) Motorola APX8500 radios, two (2) Havis MDT mounts and docks, two (2) Stryker Power Load systems, and two (2) Sierra Wireless Modems totaling \$153,315 including tax. The Stryker Power Load system includes ProCare Maintenance that will be expensed in the Operations and Maintenance (O&M) budget and not included in as part of the amendment to the CIP.

According to Braun Northwest, the estimated completion date for the two (2) North Star Ambulances is expected to be July 2025. Therefore, the required equipment needs to be ordered and sent to Braun Northwest for timely installation during the build process.

The approved Five-Year Capital Improvement Plan (CIP) will need to be amended to include the multiple change orders, and the required equipment for the two (2) ambulances from the available fund balance in the Capital Fund.

ALTERNATIVES:

None at this time.

Fiscal Impact

FISCAL YEAR: 24/25

BUDGETED Y/N: No

AMOUNT REQUESTED: \$158,152

FISCAL IMPACT: The Capital Improvement Program adopted by the Governing Board in April 2024, adopted as part of the FY24/25 budget, estimates a Capital Fund balance sufficient cover the multiple Change Orders and purchase the required equipment for two (2) ambulances.

Attachments

Braun Northwest Change Order 1
 Braun Northwest Change Order 2
 Braun Northwest Change Order 3
 Motorola APX8500 Quote
 Stryker PowerLoad System Quote
 ETS Havis Mount Quote
 CDWG Sierra Wireless Quote
 Ambulance Change Order Cost Worksheet
 CIP FY24-25 Summary Rev 8.27.24