



Northwest Fire District Governing Board

13535 North Marana Main Street
Marana, Arizona

SCHEDULED

FIRE CHIEF'S REPORT

Date: February 25, 2025
To: Governing Board
From: Samantha Beal, Administrative Assistant
Department: Operational Services
Agenda Item Operational Services Board Report

ACTIVITIES:

Deputy Chief, Brian Keeley, Preparedness

Prevention Services – Division Chief Collin Wyckoff

The following is a report on activities in the Prevention Division:

Activity:

- The Prevention Division reviewed 94 plan submittals (In-District - 76, Rincon Valley Fire District (RVFD) – 18) and billed **\$248,464** in permitting fees fiscal year-to-date
- NWFD Inspectors conducted 492 occupancy inspections and mitigated 156 Fire Code Violations
- NWFD responded and investigated 19 fires, saving **\$869,863** in property value, with two (2) civilian casualties
- Completed the annual life safety inspection for Station 330 and Warehouse

Training

- Members completed the Northwest Fire District flashover simulation training
- Attended the BlueCard instructor 2025 update video conference
- Members attended the District's Medical Director's Live Continuing Education (CE)

Outside Agency Engagement

- Staff attended all Town of Marana development services pre-application meetings with potential area developers
- Attended two Gladden Farms Homeowner's Association (HOA) meetings related to street parking and fielded community member questions
- Attended a process improvement meeting with the Town of Marana to update their development processes
- Members attended the Southern Arizona Fire Investigators meeting with area law enforcement and Golder Ranch Fire District (GRFD)
- Members attended the Southern Arizona Fire Marshals meeting at Golder Ranch Fire District
- Attended the First Due agency alignment meeting with Tucson Fire Department (TFD), GRFD, and First Due area representative

Training – Division Chief Ian Cassidy

The following is a report on activities in the Training Division in the month of January 2025:

Jeff Piechura NWFD Training Center – Hours of Utilization

- Total Hours of Utilization: 384.0
- Formal Training Class Hours: 239.0
- Community Partners & Outside Contracted Hours: 92.0
- Drop-in Training Hours: 54.0
- Other Internal Use: 13.0

Training Request Tickets Received/Completed (Help Desk)

- Number of tickets received this month: N/A
- Number of tickets completed: N/A
- Total tickets received year-to-date (YTD): N/A

*Ticketing system is currently down; numbers will be updated when new service is established.

Formal Training Completed/In-Progress (Mandatory)

- Academy 24-01 – 17 weeks completed, seven (7) remain
 - 21 Recruits remain
- Live Paramedic CE with Medical Director, Dr. Rice

Drop-In Training Completed

- Cone Course: 14 Hours
- Tower: 19 Hours
- Tender Shuttle: 14 Hours
- Ventilation Prop: 8 Hours

Training Opportunity Requests Issued (Optional)

- Driver-Operator Program - May 2025

Training Memos Written/Released

- Future Testing Opportunities
- Training Captain Internal Assignment Request (IAR)
- Quarter One (1) Training Company Readiness Drill (CRD)/Emergency Medical Services (EMS)

Professional Development Completed/In-Progress

- Intro to Fire Investigation Course

Percentage of Annual Training Credential Completion

- Credential Completions YTD
 - Fire Fit-Physical Fitness: 7%
 - Special Operations Annual Refresher: 15%
 - Occupational Safety and Health Administration (OSHA) Compliance: 8%
 - Insurance Services Office (ISO) Facilities: 1%
 - ISO Company Training: 6%
 - ISO Hazmat: 15%

- ISO Driver/Operator: 13%
- ISO Fire Officer: 12%

Training Development & Updates

Captain Owen (Suppression)

- Continued Academy 24-01 which began on 10/1/24. Recruits are finishing their 17th week of the Academy.
- Began development of the Quarter One (Q1) CRD for delivery February
- Responded to multiple training requests and approved fire training to ensure 100% compliance with FireRescue1 (FR1) training data for year-end completion

Captain Simmons (EMS):

- Assisted with Academy 24-01
- Assigned first quarter EMS CE package
- Began notifications and approvals for multiple members with expiring National Registry of Emergency Medical Technicians (NREMT) certifications
- Worked on Q1 CRD/EMS package
- Received a Special Assignment Ribbon and Firefighter Commendation Ribbon

Captain Medlen (Special Operations):

- Assisted with Academy 24-01
- Assisted with Q1 CRD/EMS development
- Began preparations for Academy 24-01 special operations training
- Continued work on an elevator rescue course
- Received a Special Assignment Ribbon and Firefighter Commendation Ribbon

Paramedic Pierpont (EMS):

- Assisted with Academy 24-01
- Completed work on EMS training supply room inventory and organization
- Continued maintenance on all training mannequins, ensuring all are functional and made repairs to bring each to serviceable levels
- Continued writing intra-departmental procedure on EMS mannequin maintenance

Engineer Emans (Suppression/Driver Training):

- Assisted with Academy 24-01
- Began preparations for the May 2025 Driver-Operator Program
- Began preparations for an Engineer process and subsequent Engineer Academy
- Completed an inventory of all tools, appliances and training equipment needed for upcoming programs

Administrative Assistant II Ortiz (Support):

- Responded to training ticket requests which required scheduling of training rooms
- Continued writing intra-departmental procedures for the Administrative Assistant of Training's position.
- Implemented the new intra-departmental procedure for digital training files

Division Chief Cassidy (Support):

- Assisted with Academy 24-01
- Continued work on a re-write of the Battalion Chief Certification Program, to be delivered in 2025

- Assisted in multiple tasks related to Academy 24-01
- Responded to multiple training tickets
- Attended multiple meetings in support of NWFD operations
- Assisted in the facilitation of curb painting at the Training Center
- Wrote multiple memos regarding training topics and upcoming events
- Completed work on the Annual Report
- Completed work on the Training Division's Program Appraisal
- Began work on the Training Division's budget for fiscal year 2025-2026
- Implemented a new procedure for digital records in the Division
- Continued work on Strategic Plan objective 4B

Internal Meetings Attended/Hosted

- EMS QA/QI Compliance Meetings (bi-weekly): Training
- Training Staff meetings (bi-weekly): Training
- Operations Meeting: Training
- Equipment Work Group Meeting: Training
- Leadership Committee Meeting: Admin
- Awards Work Group Meeting: Admin
- Fleet pump testing: Training
- Fire Investigation Meeting: Training
- First Due Pre-Plan Meeting: Training
- Uniform Work Group Meeting: Training
- Paramedic Test Review: Training

External Meetings/Training Hosted

- Countryside Village HOA Meeting: Station 338
- US Border Patrol Emergency Medical Technician (EMT) Refresher: Training
- Rotary Club of Marana Meeting: Training

Medical Services – Division Chief Shawn Twilling

- NWFD performed 639 transports for the month of January, consisting of 459 Advanced Life Support (ALS) transports and 180 Basic Life Support (BLS) transports, 283 transfers of care to other providers, and 379 patient refusals, with 100% of QA/QI of 1361 reports (including misc. reports, i.e. dead-on scene)
- Attended weekly communications meetings with Tucson Fire Department (TFD) and Public Safety Communications Department (PSCD)
- Participated in the monthly map roll process with Geographic Information System (GIS) and PSCD
- Met with Marana Police Department and NWFD Operations Division Chief Resnick to discuss changes to law enforcement assistance related to restraining patients
- Attended the bi-monthly EMS Continuous Quality Improvement (CQI) meeting
- Attended the bi-monthly EMS and Training meeting
- Attended the bi-monthly EMS and Operations meeting
- Attended the Protocol Development and Review Committee meeting
- Attended the monthly Digitech status meeting
- Attended meeting with Southern Arizona Fire and Emergency Response Consortium (SAFERC) and PSCD on Request for Proposal (RFP) discussion for a new Computer Aided Dispatch (CAD) vendor
- Attended the Southeastern Arizona EMS (SAEMS) Base Hospitals Managers meeting

- Attended the SAEMS Council meeting
- Attended crew recognition at Station 332. Banner Main Hospital staff recognized the crews for their door to balloon response for a stroke patient.
- Attended Pima County EMS (PEMS) meeting
- Attended an Operative IQ planning meeting for roll out in March
- Monthly controlled substance audit
- Attended EMS and Fire data meeting for District response
- Attended quarterly Regional Operations Committee (ROC) meeting with TFD and GRFD at Station 380
- Attended crew recognition at Station 339 for EN339 and PM337. Banner Main Hospital staff recognized the crews for their door to balloon from response for a stroke patient.
- Assisted with multiple user access for CompX (electronic access to apparatus drug boxes) and UCAPIT machines
- Assisted with various records release requests
- Held 2025 Administrative Guideline Review Live CE with Medical Director, Dr. Rice
- Attended the Pima County Fire Chiefs Association Professional Development Seminar
- Attended external CE for EMS CE Session - "Human Trafficking; It's Not What You Think It Is"
- Attended January Operations meeting

Division Chief of Response – Dave Resnick

Operational Trainings and Meetings

- Attended Pima Regional Training/Exercise Committee meeting
- Attended UKG-Telestaff teleconference
- Attended NWFD/Marana Police Department meeting
- Attended monthly Operations meeting
- Attended NWFD Division meeting
- Attended Equipment Work Group meeting
- Attended Pima County Fire Chief Association Leadership Conference
- Continued updating information in Telestaff

Special Operations

- 1/6/25 – 1/10/25 - SQ338/PM338 Regional Hazmat exercise at Sweetwater Treatment Plant. It was a full-scale hazmat exercise with regional partners involving a chlorine leak with an emphasis on mayday in level A suits and decontamination. There was a full command structure with dispatch involvement.
- 1/15/25 – 1/17/25 – Engine (EN)/Paramedic (PM) Regional Technical Rescue Team exercise on helicopter operations with Sheriff 1 at Old Tucson Studios. The exercise conducted a review of capabilities and extraction techniques on hiker calls utilizing the helicopter and Pima County Sheriff Office (PCSO)/Department of Public Safety (DPS).

Ceremonial Unit - Captain Matt Storms, Ceremonial Unit Leader

Pipes and Drums attended the following events and conducted regular practice. The Honor Guard unit had no service requests for this month.

- 1/12/25 - AZ State Fallen Firefighter Memorial

- 1/25 - Tucson Fire Department Fallen Firefighter Memorial
- 1/29 – Line of Duty Death (LODD) service for Phoenix Fire Department (PFD) Captain Anthony Mock

Wildland – Engineer Scott Peru, Wildland Coordinator

- Wildland Personnel sent to Eaton Fire in California

Community Assistance Program (CAP)

- In-District Responses – 40
- Out of District Responses – 25
- Total Monthly Responses - 65

Total CAP Responses Year-to-Date – 456

CAP Training and Events

- EMS Training
- Lexipol

Health And Safety – Division Chief Robert Corbell

- Attended the Firefighter Collaborative Research Project Liaison Updates presentation
- Attended NWFD, GRFD, TFD Safety Division meeting to discuss current safety trend issues, decontamination, & scene rehab issues
- Attended First Responder Wellness Day planning meeting with Tucson Police Department (TPD), TFD, GRFD, Dispatch, Rio Rico Fire, & PCSO
- Attended the Fire Department Safety Officer Association (FDSOA) Safety Officer Annual Conference
- Completed the Incident Safety Officer Pro Board Certification Class
- Participated in the Quarterly Reproductive Health Work Group which is a national work group working on a national firefighter reproductive issues study
- Attended Greater Tucson Firefighter Foundation Mental Health Roundtable and presented on the Craig Tiger Act
- Attended bi-monthly Safety Officer meeting
- Attended Bi-monthly Peer Support Team Coordinator meeting

Safety Officers Report – Cpt. D. Braswell, Cpt. R. Fult, Cpt. A. Carter

- Sent Personal Protective Equipment (PPE) notifications to Firefighters for their semi-annual and annual cleanings
- Served as Safety Officer at flashover drill at Training
- Assisted Community Relations & Public Education Division for message about Firefighter Cancer Awareness Month
- Attended Health and Safety Division meeting
- Conducted annual safety inspection for Station 330 and Warehouse
- Attended FDSOA Conference and completed Health Safety Officer Pro Board Certification Class
- Continued development of hearing conservation survey

Peer Support Team – Firefighter Damien Vrbanic – Peer Support Team Coordinator

- Attended bi-monthly Peer Support Team Coordinator meeting

- There were seven peer-to-peer encounters for January

Peer Fitness Team – Cpt. J. Lebrun

- Completed 21 hours of work hardening – One (1) suppression member returned to full duty
- Completed 84 hours of in-station fitness contact hours
- Completed 1,134 Recruit Academy fitness hours
- Attended FDSOA Conference

GOALS:

To save lives, protect property, and care for our community.

Attachments

Operations Statistics
Prevention Statistics
January 2025 CAP Statistics