

On-Duty Voting in Statewide Elections

1045.1 PURPOSE AND SCOPE

The purpose of this policy to permit District employees to exercise their right to vote in primary and general elections.

Every public officer or employee is entitle to absence from service for the purpose of voting on the biennial primary and general election days. (ARS § 16-206).

1045.2 POLICY

It is the policy of the Northwest Fire District to provide employees a reasonable opportunity to vote in all statewide elections in accordance to Arizona law.

1045.3 PROCEDURES

Polls are open from 6:00 a.m. to 7:00 p.m. each election day for statewide elections (ARS § 16-565).

Employees scheduled to be at work during that time may take up to three consecutive hours off to vote without losing any pay (ARS § 16-402).

Supervisors shall allow employees time off to vote according to the following (ARS § 16-402):

- (a) Employees may take up to three consecutive hours of paid time off to vote in accordance with Arizona law when application for such time is made prior to the day of the election.
- (b) The hours of authorized time off for voting may be specified by the employer in accordance with Arizona law.