



**Northwest Fire District
Governing Board**
13535 North Marana Main Street
Marana, Arizona

SCHEDULED

MEMORANDUM NO. {{item.tracking_number}}

Date:	April 23, 2024
To:	Governing Board
From:	Nichole Robertson, Manager
Division:	Human Resource Services
Type of Action:	Formal Action/Motion
Strategic Plan Goals:	Support and reinforce the critical functions of personnel related services
Agenda Item:	Discussion and Possible Action Approving Human Resource Services to Initiate the Performance Appraisal Process for the Fire Chief

RECOMMENDATION:

Initiate the Performance Evaluation Process for the Fire Chief.

MOTION:

Move to direct Human Resource Services to distribute the Performance Appraisal form and bring the matter back for action at next month's Board meeting.

DISCUSSION:

The Fire Chief's current employment contract term is July 1, 2023, until June 30, 2025. At the discretion of the Board, amendments can be made to this agreement for the performance review period covering the last 12 months. Any amendments to the terms of this agreement will be effective July 1, 2024. The current agreement is included in your packet, in addition to a blank copy of the performance appraisal.

ALTERNATIVES:

None at this time.

Fiscal Impact

FISCAL YEAR: 24/25

BUDGETED Y/N: N/A

AMOUNT REQUESTED: N/A

FISCAL IMPACT: N/A

Attachments

Chief Bradley's Current Contract
Fire Chief Performance Appraisal (FC-PA)