



**Northwest Fire District  
Governing Board**  
13535 North Marana Main Street  
Marana, Arizona

**SCHEDULED**

**MEMORANDUM NO. {{item.tracking\_number}}**

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<b>Date:</b>	March 25, 2025
<b>To:</b>	Governing Board
<b>From:</b>	Kim Sotomayor, Director
<b>Division:</b>	Human Resource Services
<b>Type of Action:</b>	Formal Action/Motion
<b>Strategic Plan Goals:</b>	Demonstrate responsible and transparent stewardship of organizational resources Other
<b>Agenda Item:</b>	Approval of Policy 213, Sexual Abuse and Misconduct Prevention

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**RECOMMENDATION:**

Approve Policy 213, as presented.

**MOTION:**

Move to approve Policy 213, as presented.

**DISCUSSION:**

On March 5, 2025, Policy 213 was approved at the Leadership Committee meeting. Policy 213 is required by the District's current insurance carrier, Volunteer Firemen's Insurance Service (VFIS), in order to have coverage for any events involving minors. This policy encompasses the requirements necessary for VFIS underwriting. While this policy overlaps with several other policies the District has in place today, this policy specifically addresses events involving minors such as mini musters, babysitting classes, fire safety lessons in classrooms, stations tours, etc. If the policy is not adopted, an exclusion would be added to the current policy called the Abuse or Molestation Exclusion.

**ALTERNATIVES:**

None at this time.

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**Fiscal Impact**

**FISCAL YEAR:** 24/25

**BUDGETED Y/N:** N/A

**AMOUNT REQUESTED:** N/A

**FISCAL IMPACT:** N/A

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	<b>Attachments</b>
Policy 213	