



**Northwest Fire District
Governing Board**
13535 North Marana Main Street
Marana, Arizona

SCHEDULED

MEMORANDUM NO. {{item.tracking_number}}

Date:	August 27, 2024
To:	Governing Board
From:	Kim Sotomayor, Director
Division:	Human Resource Services
Type of Action:	Formal Action/Motion
Strategic Plan Goals:	Develop and document administrative processes to foster communication, collaboration, involvement, transparency, fiscal responsibility, and succession
Agenda Item:	Approval of the Deletion of Policy 403, Maximum Occupancy - Overcrowding

RECOMMENDATION:

Approve the deletion of Policy 403, Maximum Occupancy - Overcrowding.

MOTION:

Move to approve the deletion of Policy, 403 Maximum Occupancy - Overcrowding.

DISCUSSION:

On February 28, 2023, Chapter 4, Prevention Policies, were adopted by the Governing Board, which included Policy 403. During a review of the 2024 International Fire Code (IFC) by the Prevention Division, it was determined that the language in the 2018 IFC related to overcrowding is maintained in the 2024 IFC.

Because the District adopts IFC, this makes Policy 403 redundant and therefore no longer necessary. Both the 2018 and 2024 IFC address the AAC § R4-36-201 referenced in Policy 403. A policy regarding overcrowding would only be necessary if the District did not adopt IFC.

ALTERNATIVES:

None at this time.

Fiscal Impact

FISCAL YEAR: 24/25

BUDGETED Y/N: N/A

AMOUNT REQUESTED: N/A

FISCAL IMPACT: N/A

Attachments	
Policy 403	