



**Northwest Fire District
Governing Board**
13535 North Marana Main Street
Marana, Arizona

SCHEDULED

MEMORANDUM NO. {{item.tracking_number}}

Date:	February 25, 2025
To:	Governing Board
From:	Raymond Thibault, Procurement & Contract Specialist
Division:	Business Services
Type of Action:	Formal Action/Motion
Strategic Plan Goals:	Demonstrate responsible and transparent stewardship of organizational resources
Agenda Item:	Approval to Utilize Courtesy Auto of Mesa LLC on a State of Arizona Cooperative Contract for the Purchase of a 2025 Dodge Ram Rapid Extraction Module Support (REMS) Truck in the Amount of \$85,680

RECOMMENDATION:

Staff recommends approval to utilize Courtesy Auto of Mesa LLC on a State of Arizona Cooperative Contract for the purchase of a 2025 Dodge Ram Rapid Extraction Module Support (REMS) truck in the amount of \$85,680.

MOTION:

Move to approve the utilization of Courtesy Auto of Mesa LLC on a State of Arizona Cooperative Contract for the purchase of a 2025 Dodge Ram REMS truck in the amount of \$85,680.

DISCUSSION:

Courtesy Auto of Mesa LLC is on a State of Arizona Cooperative Contract that can be utilized for new vehicle purchases. The Governing Board approved the District joining the State of Arizona Cooperative membership on June 24, 2008. Individual cooperative contracts go through a competitive process with the hosting agency, but they are not approved by the Governing Board like District issued contracts.

The current truck used for Wildland REMS operations is a 2014 Ford F-450 (Shop 1401) and was slated for replacement in July 2024. The current REMS truck was originally designed to be a fire investigation vehicle. Over the years it has been transitioned to a REMS truck but is not very suitable for ongoing Wildland REMS assignments.

The purchase of a REMS truck was approved in the FY24/25 Adopted Budget for \$112,000. The remaining budgeted amount of approximately \$26,140 will be used to complete the upfitting of the vehicle by Fleet Services for wildland assignments. The list of the additional upfit items and estimated costs are attached.

Courtesy Auto of Mesa LLC's anticipated expenditure is included in the FY24/25 Adopted Budget are part of the \$112,000 for a REMS truck. Due to the cumulative spend of one (1) vendor exceeding \$50,000, the District is seeking Board approval.

ALTERNATIVES:

None recommended.

Fiscal Impact

FISCAL YEAR: 24/25

BUDGETED Y/N: Yes

AMOUNT REQUESTED: \$0

FISCAL IMPACT: No additional funds are requested. The funds are included in the FY24/25 Adopted Budget in the Wildland Fund in the Vehicles Expense account.

Attachments

2025 Dodge Ram REMS Truck Quote
REMS Truck Upfit Estimate