



**Northwest Fire District  
Governing Board**  
13535 North Marana Main Street  
Marana, Arizona

**SCHEDULED**

**MEMORANDUM NO. {{item.tracking\_number}}**

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<b>Date:</b>	April 23, 2024
<b>To:</b>	Governing Board
<b>From:</b>	Samantha Beal, Administrative Assistant
<b>Division:</b>	Administration Services
<b>Type of Action:</b>	Formal Action/Motion
<b>Strategic Plan Goals:</b>	Develop and document administrative processes to foster communication, collaboration, involvement, transparency, fiscal responsibility, and succession Establish systems to maintain compliance with regulating and certifying authorities
<b>Agenda Item:</b>	Adoption of Resolution No. 2024-009 Calling for the Election of Three Governing Board Member Positions as Part of the November 5, 2024, General Election

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**RECOMMENDATION:**

Staff recommends adoption of Resolution No. 2024-009 calling for the election.

**MOTION:**

Move to adopt Resolution No. 2024-009 calling for the election of three Governing Board members.

**DISCUSSION:**

The Board positions currently held by George Carter, Cyndell West, and Peg Green are up for re-election. As part of the election process, the Board must call the election, so Pima County can be notified of the District's intent to hold the election through an arrangement with the Pima County Elections Department.

**2024 FILING PROCEDURES FOR CANDIDATES FOR NONPARTISAN OFFICES**

Candidates for Nonpartisan offices do not have to file anything with the Pima County Elections Department prior to collecting signatures. Senate Bill 1492 made special district candidates exempt from filing the Statement of Interest that was required in 2020.

If a candidate receives contributions or makes expenditures, in any combination, of \$1400, the candidate must file a Statement of Organization with the Pima County Elections Department to register as a candidate committee. A candidate that files this form will be required to file periodic campaign finance reports using the Pima County Campaign Finance Software. Information about the software is available on the Pima County Elections

Department website.

**PETITION INFORMATION**

**PETITION FILING DATES ARE JUNE 8, 2024 THROUGH JULY 8, 2024 AT 5:00 PM.**

Signature requirements for petitions are available on the Pima County Elections Department website or by calling their office at 520-724-6830.

**At the time of filing, candidates for nonpartisan offices need to turn in the following:**

- 1. Petitions**
- 2. Nonpartisan Nomination Paper**

If you do not have both forms at the time of filing, your filing will not be accepted.

**GENERAL ELECTION – NOVEMBER 5, 2024**

**ALTERNATIVES:**

The election and election process are required by Arizona Revised Statutes. The Pima County Board of Supervisors may cancel the election if the total number of persons who file a petition is less than or equal to the number of positions to be filled by election and may appoint the persons who filed petitions for the term of office.

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**Fiscal Impact**

**FISCAL YEAR:** 23/24

**BUDGETED Y/N:** N/A

**AMOUNT REQUESTED:** N/A

**FISCAL IMPACT:** N/A

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**Attachments**

Res. No. 2024-009