

## Facilities Department Work Orders - Past 30 Days (Aug 16 - Sep 16)

### Completed Work Orders

Asset ID	Assigned	Purpose	Status	Created	Completed
ST341 PLUMB	Facilities Staff	Check kitchen sink trap for leak	COMPLETED	9/6/2024	9/6/2024
ADMIN BLDG	Facilities Staff	Remove nest	COMPLETED	9/4/2024	9/4/2024
ST331 WASHER 1	Facilities Staff	Check laundry dispenser	COMPLETED	8/30/2024	8/30/2024
ADMIN BLDG	Facilities Staff	Spray wasp nest	COMPLETED	8/27/2024	8/27/2024
ADMIN GROUNDS1	Facilities Staff	Restand tree	COMPLETED	8/26/2024	8/26/2024
ADMIN BLDG	Facilities Staff	Clogged 2nd floor toilet	COMPLETED	8/20/2024	8/20/2024
ADMIN PLUMB	Facilities Staff	Replace all motion faucets with standard	COMPLETED	7/9/2024	8/16/2024
ADMIN GROUNDS1	Facilities Staff	Re-support tree	COMPLETED	8/1/2024	8/15/2024
ST335 FRIDGE A	Facilities Staff	Check A shift refer door	COMPLETED	6/28/2024	8/15/2024
ST334 PLUMB	Facilities Staff	resecure hose bib	COMPLETED	9/13/2024	9/13/2024
ST335 MATTRESS	Facilities Staff	Replacement mattress covers	COMPLETED	8/21/2024	8/21/2024
ST332 FIT EQP	Facilities Staff	Replace curl bar	COMPLETED	7/8/2024	8/21/2024
ST336 HVAC EC01	Facilities Staff	Evap cooler squealing	COMPLETED	9/9/2024	9/12/2024
ST339 BLDG	Facilities Staff	PICK UP PORTABLE UNIT	COMPLETED	9/6/2024	9/6/2024
ST338 BLDG	Facilities Staff	PICK UP PORTABLE UNITS	COMPLETED	9/6/2024	9/6/2024
ST338 HVAC CU11	Facilities Staff	Check Bunkroom Ac for proper operation	COMPLETED	6/21/2024	9/6/2024
ST338 BAY DR 6	Facilities Staff	check BC bay door for noise	COMPLETED	8/30/2024	9/5/2024
ST341 HVAC AC02	Facilities Staff	Check Ac and register for rattling	COMPLETED	9/4/2024	9/4/2024
ADMIN HVAC SERVER	Facilities Staff	DATA ROOM AC HAS VFD ALARM	COMPLETED	8/23/2024	9/4/2024
ST338 HVAC EC02	Facilities Staff	Check bay cooler	COMPLETED	8/26/2024	9/3/2024
ST339 HVAC EC01	Facilities Staff	Check bay cooler	COMPLETED	8/26/2024	9/3/2024
ST338 HVAC EC01	Facilities Staff	Check bay cooler	COMPLETED	8/26/2024	8/29/2024
ST339 HVAC CU01	Facilities Staff	Check Ac opperation	COMPLETED	8/23/2024	8/26/2024
LOGS HVAC DAC01	Facilities Staff	Check for water leak dripping	COMPLETED	8/14/2024	8/20/2024
ST330 HVAC FC06	Facilities Staff	Check kitchen Ac	COMPLETED	8/13/2024	8/19/2024
ST336 HVAC EC01	Facilities Staff	H&S Check for cooler controls to be added inside	COMPLETED	7/23/2024	8/19/2024
ST338 HVAC CU10	Facilities Staff	Water dripping outside mens restroom	COMPLETED	7/15/2024	8/19/2024
ST336 HVAC EF01	Facilities Staff	H&S Check exhaust port in utility storage	COMPLETED	7/23/2024	8/16/2024
FCC HVAC AC02	Facilities Staff	FCC Ac modification	COMPLETED	7/12/2024	8/16/2024
ST330 HVAC EC02	Facilities Staff	Check turnout evap cooler	COMPLETED	8/14/2024	8/15/2024
ESC HVAC EC03	Facilities Staff	Check evap cooler	COMPLETED	8/14/2024	8/15/2024
ESC HVAC EC02	Facilities Staff	Check evap cooler	COMPLETED	8/14/2024	8/15/2024
FLEET HVAC EF02	Facilities Staff	Check locker room exhaust fan	COMPLETED	8/5/2024	8/15/2024
ST331 HVAC AC01	Facilities Staff	Check Ac for proper operation	COMPLETED	8/8/2024	8/14/2024
ST334 HVAC EC02	Facilities Staff	NORTHEAST COOLER NOT WORKING CORRECTLY	COMPLETED	7/31/2024	8/14/2024
ST333 HVAC EC02 (EAST)	Facilities Staff	COOLER NOT WORKING	COMPLETED	9/16/2024	9/16/2024
ST333 HVAC EC01 (WEST)	Facilities Staff	Replace evap pump	COMPLETED	9/10/2024	9/13/2024
ST333 HVAC AC02	Facilities Staff	Replace Coil contactors	COMPLETED	9/10/2024	9/13/2024
ST333 HVAC AC04	Facilities Staff	Replace Coil contactor	COMPLETED	9/10/2024	9/13/2024
ST333 HVAC AC04	Facilities Staff	Replace Coil contactor	COMPLETED	9/10/2024	9/13/2024
LOGS HVAC EC01	Facilities Staff	Check Evap cooler	COMPLETED	8/27/2024	9/13/2024
ESC ROOF	Facilities Staff	Bay ceiling dripping	COMPLETED	8/9/2024	8/12/2024
ST341 BLDG	Facilities Staff	Check door handle	COMPLETED	8/12/2024	8/12/2024
ADMIN BLDG	Facilities Staff	Adjust door to close properly	COMPLETED	8/12/2024	8/12/2024
ST341 BLDG	Facilities Staff	Check magnetic holder	COMPLETED	9/9/2024	9/11/2024
ST338 ELEC	Facilities Staff	Replace lamps	COMPLETED	9/9/2024	9/11/2024
TRNG.A ELEC	Facilities Staff	upgrade lights in Training A office to LED	COMPLETED	9/11/2024	9/10/2024
TRNG.A BLDG	Facilities Staff	Install chair rail	COMPLETED	8/21/2024	9/10/2024
ST331 GATE SOUTH	Facilities Staff	Check gate motor	COMPLETED	9/10/2024	9/10/2024
TRNG.A BLDG	Facilities Staff	Reinstall cubicles	COMPLETED	8/21/2024	9/5/2024
TRNG.A ELEC	Facilities Staff	Move electrical outlets for cubicles	COMPLETED	9/4/2024	9/4/2024
ST330 ELEC	Facilities Staff	Check restroom lights	COMPLETED	8/29/2024	9/4/2024
ADMIN BLDG	Facilities Staff	Check doors for leaks	COMPLETED	8/27/2024	8/29/2024
ST336 FLAG POLE	Facilities Staff	Check flag poloe	COMPLETED	8/26/2024	8/28/2024
ADMIN ELEC	Facilities Staff	Check car seat inspection area fan	COMPLETED	7/8/2024	8/20/2024
FLEET ELEC	Facilities Staff	Repair parts room light	COMPLETED	8/16/2024	8/16/2024
ADMIN ELEC	Facilities Staff	H&S Check electrical panels 3rd floor #2	COMPLETED	7/24/2024	8/16/2024
FCC ROOF	Facilities Staff	Replace all skylight covers	COMPLETED	7/30/2024	8/15/2024
ST335 BLDG	Facilities Staff	Repair door closer	COMPLETED	9/4/2024	9/12/2024

**59 Work Orders Completed by Facilities Staff**

Asset ID	Assigned	Purpose	Status	Created	Completed
ST334 GROUNDS	AAA Landscape	Storm damage to tree	COMPLETED	7/15/2024	8/22/2024
Pest Control x 7 sites	Bill's Home Service	Monthly Pest Control Service	COMPLETED	9/10/2024	9/3/2024
WASTE WATER x 6 sites	Busy D Pumping	Separator tanks pumped and cleaned	COMPLETED	9/6/2024	9/6/2024
ST335 FACP	Cintas	Admin Fire Monitoring	COMPLETED	9/12/2024	9/12/2024
ST336 FACP	Cintas	Admin Fire Monitoring	COMPLETED	9/12/2024	8/31/2024
ADMIN BLDG	Cintas	Admin mmat service	COMPLETED	9/3/2024	8/26/2024
FLEET BLDG	Jan Pro Janitorial Service	Monthly Janitorial service	COMPLETED	8/22/2024	8/31/2024
LOGS BLDG	Jan Pro Janitorial Service	Monthly cleaning	COMPLETED	8/22/2024	8/31/2024
FCC BLDG	Jan Pro Janitorial Service	Monthly cleaning services	COMPLETED	8/22/2024	8/31/2024
ST334 BAY DOOR GATE PM1	Miner Southwest	Bay door and gate Pm's	COMPLETED	9/10/2024	9/5/2024
ESC BAY DR 3	Miner Southwest	Check bay door	COMPLETED	8/26/2024	8/26/2024
ST335 BAY DOOR PM1	Miner Southwest	Bay door Pm's	COMPLETED	9/10/2024	9/5/2024
ST341 GROUNDS	Sunland Asphalt	Reseal Asphalt	COMPLETED	9/12/2024	8/23/2024
ST337 GROUNDS	Sunland Asphalt	Reseal Asphalt	COMPLETED	9/12/2024	8/23/2024
HVAC PMs x 9 sites	Tolin Mechanical	Ac PMs	COMPLETED	8/12/2024	8/31/2024
ST331 HVAC AC01	Tolin Mechanical	Ac control system	COMPLETED	11/27/2023	8/30/2024
ADMIN BLDG	Vangaurd cleaning systems	Admin janitorial service	COMPLETED	8/19/2024	8/31/2024
ADMIN BLDG	Vangaurd cleaning systems	Carpet cleaning Chiefs office	COMPLETED	8/26/2024	8/24/2024
ST330 GEN	WILLIAMS	Generator alarm panel faults	COMPLETED	7/23/2024	8/28/2024

### 38 Work Orders Completed by Contractors

### Pending Work Orders

Asset ID	Assigned	Purpose	Status	Created
ADMIN BLDG	Facilities Staff	Check for leak above door in office 246	ACTIVE	9/3/2024
ST341 DISH WSHR	Facilities Staff	Install proper dishwasher wheels	ACTIVE	9/3/2024
ST337 ROOF	Facilities Staff	Check roof for leak	ACTIVE	8/26/2024
ST338 DRYER	Facilities Staff	repair dryer	ACTIVE	8/22/2024
ST332 FIT EQP	Facilities Staff	Need a yoga ball	ACTIVE	8/29/2024
ST330 HVAC EC02	Facilities Staff	Check evap	ACTIVE	9/16/2024
ST338 HVAC AH06	Facilities Staff	HP 06 THERMOSTAT INOP	ACTIVE	8/23/2024
ST332 HVAC EC01	Facilities Staff	Check evap drain line	ACTIVE	8/14/2024
TRNG GROUNDS	Facilities Staff	Landscaping clean up	ACTIVE	8/21/2024
ADMIN BLDG	Facilities Staff	Adjust door	ACTIVE	8/30/2024
ST337 HVAC EC01	Facilities Staff	Check bay cooler	ACTIVE	8/26/2024
ST333 BLDG	Facilities Staff	Install broom shovel rake holders	ACTIVE	8/19/2024
ST333 ELEC	Facilities Staff	Check Engine 342 remote for St341	ACTIVE	8/14/2024
ST338 ELEC	Facilities Staff	Outlet on Patio in-op	ACTIVE	9/16/2024
TRNG.A BLDG	Facilities Staff	Security cameras in-op	ACTIVE	9/13/2024
ST332 GATE FRONT	Facilities Staff	Make sensor covers	ACTIVE	9/11/2024
ST336 ELEC	Facilities Staff	Outlet at Evaps inop	ACTIVE	9/10/2024
ST336 BAY DR 1	Facilities Staff	Check bay door remote	ACTIVE	9/3/2024
ST341 GATE	Facilities Staff	New gate remote	ACTIVE	8/29/2024

### 19 Work Orders Pending for Facilities Staff

Asset ID	Assigned	Purpose	Status	Created
Pest Control x 12 sites	Bill's Home Service	Monthly Pest Control Service	ACTIVE	9/10/2024
ADMIN BLDG	Cintas	Admin mmat service	ACTIVE	9/12/2024
TRNG GROUNDS	Desert Archaeology	Archeology monitoring	ACTIVE	8/19/2024
ST334 BAY DR 3	Miner Southwest	Bay door 3 cables	ACTIVE	9/10/2024
ST334 BAY DR 1	Miner Southwest	Bay door 1 cables	ACTIVE	9/10/2024
ST339 HVAC CU01	Pueblo Mechanical	Check Ac opperation	ACTIVE	8/27/2024
ST336 GROUNDS	Sunland Asphalt & Construction	Reseal Asphalt	ACTIVE	9/12/2024
ADMIN GROUNDS1	Sunland Asphalt & Construction	Reseal Asphalt	ACTIVE	9/12/2024

### 19 Work Orders Pending for Contractors